

Revised 4/30/17

Crystal Lake Force Girls High School Program (9th – 12th grade)

Deposit Due: May

1st Payment: July 15

2nd Payment: August 15

Final Payment: October 15

Crystal Lake Force Boys High School Program (9th – 12th grade)

Deposit Due: June/October

1st Payment: November 15

2nd Payment: January 15

Final Payment: March 15

Crystal Lake Youth Program (Girls and Boys) (2nd - 8th grade)

Deposit Due: May/June

1st Payment: July 15

2nd Payment: October 15

Final Payment: February 15

A) Payment Reminders

- 1) 1st reminder will be sent at the beginning of the payment month
- 2) 2nd reminder will be sent just prior to payment due date
- 3) All CLSF payment reminders will be sent to the email address you have entered into your Family Account. If your email address has changed, you need to log into your Family Account and update it.
- 4) Reminders are sent out of courtesy only. If you do not receive a reminder from CLSF, you are still responsible for your timely payment.

B) Past Due Accounts

- 1) A late fee of \$25 will be applied to all past due accounts on the 20th of the month following any payment due date.
- 2) In addition, the past due account will be suspended and the players pass will be pulled.
- 3) Failure to pay will prohibit a player from participating in further games, training, registering for the next year, leaving the club or registering for any other CLSF program until the account is current.

C) Payment Options

- 1) The preferred method of payment is online with a credit card.
 - a) CLSF does not automatically charge your cc for each payment. Card holder must log in and make each payment.
- 2) Checks can also be accepted. Please make payable to **Crystal Lake Soccer Federation**
 - a) Can be mailed to: P.O. Box 1084, Crystal Lake IL 60039-1084
 - b) Can be dropped (in a marked envelope) in the soccer house mailbox (located next to the double doors of the soccer house)
 - c) Please note your players name and Team (i.e. Mary Smith – 02 Girls Premier)
 - d) All checks must be received by the payment due date or a \$25 Late fee will be applied.
 - e) Accounts will be charged \$25 for all checks returned for Non-Sufficient Funds in addition to a \$25 late fee.
 - f) Payments must be made according to appropriate pay plans listed above. Any exceptions must be communicated and approved by CLSF Accounting.
 - g) ALL PLAYERS FEES ARE NON-REFUNDABLE