



# Crystal Lake Soccer Federation

P.O. Box 1084  
Crystal Lake, IL 60039-1084

Phone: (815) 477-CLSF  
e-mail: [info@clsf.org](mailto:info@clsf.org)  
Website: [www.clsf.org](http://www.clsf.org)

## Minutes from Board of Directors Email Meeting December 7th thru December 16th, 2020

**Location:** Via Email

**Board Members in Attendance via teleconference:** Jason Parr (President), Ken Ryan (Vice President/Secretary), Dan Dacy (Treasurer), Bob Hansen, Bernadine Hansen, Eric Trejo, and Kelly Cahill.

**Board Members Absent from Communication:** none

### Approval of 2020-2021 Budget

Jason Parr made a motion to approve the following 2020-2021 budget though email. Ken Ryan seconded the motion and the board voted by email to approve the motion.

		Income		
		Line Item	2020-2021 budget	Owner
Marketing/Fundraising/Advertising revenue		Advertising Income	\$ -	Bob/Eric
		Corporate Contributions	\$ 5,000.00	Bob/Eric
		CLSF Spirit Wear	\$ -	
		<b>Marketing/Fundraising/Advertising revenue</b>	<b>\$ 5,000.00</b>	
Force classic revenue		City of CL Grant	\$ -	EC
		Concessions	\$ -	Kim/Donna
		Spiritwear	\$ -	Kim/Donna
		Sponsors and/or Donation	\$ -	Kim/Donna
		Tournament Registrations	\$ -	Kristian
		Vendors	\$ -	Kim/Donna
		<b>Force classic revenue</b>	<b>\$ -</b>	
Additional revenue		Concessions	\$ -	Bernadine
		Family Membership Fee	\$ 55,000.00	Greg
		Sales Tax Income - All	\$ 250.00	Donna
		<b>Additional Revenue</b>	<b>\$ 55,250.00</b>	
		<b>Total Contributed Support Revenue</b>	<b>\$ 60,250.00</b>	
Competitive Revenue		Competitive Teams	\$ 785,804.50	Kristian
		Academy Fees	\$ -	Kristian

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	Special Programs - Camps	\$ 62,500.00	Kristian
	Force College ID Income	\$ 1,000.00	Kristian
	<b>Competitive Revenue</b>	<b>\$ 849,304.50</b>	
Rec Revenue	Rec Player Registration	\$ 115,000.00	Greg
	Adult Men's League Income	\$ 800.00	Greg
	Rec Player Registration-Boys H.S. Rec	\$ -	Greg
	Rec Player Registration-Girls H.S. Rec	\$ 2,200.00	Greg
	Top Soccer	\$ -	Bob
	<b>Rec Revenue</b>	<b>\$ 118,000.00</b>	
<b>Total Earned Revenue</b>		<b>\$ 967,304.50</b>	
<b>Total Income</b>		<b>\$ 1,027,554.50</b>	

Expenses			
Line Item	2020-2021 budget		Owner
Concession	Concessions	\$ -	Kim/Donna
	Concessions Manager	\$ -	Kim/Donna
	<b>Concessions</b>	<b>\$ -</b>	
Administrative	Custodial	\$ -	Kim/Donna
	Equipment & Rentals	\$ -	Kim/Donna
	Field & Park Maintenance/Rental	\$ -	Kim/Donna
	General Administrative/Tournament Director	\$ -	Kim/Donna
	<b>Administrative</b>	<b>\$ -</b>	
Misc/Additional Tournament Expenses	Medical Services	\$ -	Kim/Donna
	Referess & Contractors	\$ -	Kim/Donna
	Trophies & Awards	\$ -	Kim/Donna
	Advertising/Promotional/Volunteers	\$ -	Kim/Donna
	<b>Misc/Additional Tournament Expenses</b>	<b>\$ -</b>	
<b>Total Force classic expenses</b>		<b>\$ -</b>	
Competitive Tournament/League/ Training	Tournament fees	\$ 71,369.75	Kristian
	League Fees	\$ 32,845.07	Kristian
	Training	\$ 292,445.81	Kristian
	Additional	\$ 135,445.22	Kristian

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	Super Y Coaching Stipend	\$ 12,520.60	Kristian
	Education - Competitive	\$ -	
	<b>Tournament/League/ Training</b>	<b>\$ 544,626.45</b>	Kristian
Camps	Camps - Profit Sharing	\$ 22,000.00	Kristian
	Camps - Supplies	\$ 60.00	Kristian
	Camps - Training	\$ 18,000.00	Kristian
	Academy Stipend	\$ -	Kristian
	<b>Camps</b>	<b>\$ 40,060.00</b>	
	<b>Total Competitive Expenses</b>	<b>\$ 584,686.45</b>	

Rec program fees	Adult Men's League Expenses	\$ -	Greg
	Coaches Background Check	\$ 2,000.00	Greg
	League Fees	\$ 6,200.00	Greg
	Park District Fees	\$ 10,400.00	Greg
	Rec Training	\$ -	Kristian
	Safety/First Aid	\$ -	Jason
	Uniforms & Soccer Balls	\$ 28,000.00	Greg
	<b>Rec program fees</b>	<b>\$ 46,600.00</b>	
<b>Total Rec Expenses</b>	<b>\$ 46,600.00</b>		

Marketing/brand/community engagement	Korner Kick	\$ 750.00	Greg
	Marketing/Branding/Advertising	\$ 5,000.00	Kristian/Jason
	Community events/obligations/fundraising expense	\$ 500.00	Greg
	Fall cookout	\$ -	Greg
	Website	\$ 3,000.00	Donna
	<b>Marketing/brand/community engagement</b>	<b>\$ 9,250.00</b>	
Concessions	Equipment Purchase	\$ -	Bernadine
	Food Purchase	\$ -	Bernadine
	<b>Concessions</b>	<b>\$ -</b>	
Fields	Field lining	\$ 8,500.00	Greg
	Goals	\$ 1,000.00	Greg
	Golf Carts/Field Liner Maintenance	\$ 3,000.00	Greg

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	Landscaping/Field Maint.	\$ 11,500.00	Greg
	<b>Fields</b>	<b>\$ 24,000.00</b>	
Accounting/Misc.	Accounting and Professional Expenses	\$ 6,400.00	Dan/Donna
	MS office sw license	\$ 100.00	Jason
	Accounting- Quickbooks Online	\$ 645.00	Donna
	Credit Card Fees	\$ 27,000.00	Donna
	Legal/Professional Fees	\$ -	Jason
	Insurance	\$ 6,000.00	Greg
	<b>Accounting/Misc</b>	<b>\$ 40,145.00</b>	
	Office	Office Equipment	\$ 1,000.00
Postage		\$ 1,000.00	Greg
Stationery & Printing		\$ 200.00	Greg
Supplies		\$ 1,000.00	Greg
<b>Office</b>		<b>\$ 3,200.00</b>	
Referees	Assignor	\$ 4,215.00	Bob
	Center and AR	\$ 12,540.00	Bob
	Equipment	\$ 700.00	Bob
	<b>Referees</b>	<b>\$ 17,455.00</b>	
Salary/Bookkeeping/Related	Book Keeping Services	\$ 13,935.00	Jason
	CLSF Administration Assistant	\$ 10,000.00	Kristian
	Directors Salaries	\$ 92,500.00	Jason
	Employee Benefits; Health Insurance	\$ 7,600.00	Jason
	Employee Benefits; Life Insurance	\$ -	Jason
	Payroll Fee	\$ 1,500.00	Donna
	Payroll Taxes	\$ 20,000.00	Donna
	Pension Plan Contributions - CLSF	\$ 14,000.00	Donna
	Sales Tax Expense - All	\$ 250.00	Donna
	<b>Salary/Bookkeeping/Related</b>	<b>\$ 159,785.00</b>	
Soccer House	Alarm System	\$ 1,300.00	Greg
	Custodial	\$ 1,500.00	Greg
	Dues & Subscriptions	\$ 1,000.00	Greg
	Electricity	\$ 11,000.00	Greg

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	Maintenance/Field Light Maint.	\$ 3,000.00	Greg
	Telephone Expense	\$ 3,000.00	Greg
	Water & Sewer	\$ 1,000.00	Greg
	<b>Soccer House</b>	<b>\$ 21,800.00</b>	
	<b>Total Operational Expenses</b>	<b>\$ 275,635.00</b>	
	<b>Total Expenses</b>	<b>\$ 906,921.45</b>	

<b>Total Income</b>	<b>\$ 1,027,554.50</b>
<b>Total Expenses</b>	<b>\$ 906,921.45</b>
<b>Net Operating Income</b>	<b>\$ 120,633.05</b>

Jason Parr, Yes  
 Kelly Cahill, Yes  
 Ken Ryan, Yes  
 Eric Trejo, Yes  
 Dan Dacy, Yes  
 Bob Hansen, Abstained  
 Bernadine Hansen, Yes

Respectfully Submitted,  
 Ken Ryan