

Cajon De Oro Little League Constitution - 2017

FY 2017 Constitution

CDO LITTLE LEAGUE, INCORPORATED

4054108

CONSTITUTION

ARTICLE I - NAME

This organization shall be known as Cajon De Oro Little League, Incorporated, hereinafter referred to as "CDOLL".

ARTICLE II - OBJECTIVE

SECTION 1

The objective of CDOLL shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger, and happier children, and will grow to be good, decent, healthy, and trustworthy citizens.

SECTION 2

To achieve this objective, CDOLL will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, CDOLL shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

ELIGIBILITY. Any person sincerely interested in active participation to further the objective of CDOLL may apply to become a member.

SECTION 2

CLASSES. There shall be the following classes of Members:

(a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player members shall have no rights, duties, or obligations in the management or in the property of CDOLL.

(b) **Regular Members.** Any adult person actively interested in furthering the objectives of CDOLL may become a Regular Member upon registration and acceptance of an eligible player member (child or legal dependent) into the league.

Regular members may also be adults who do not have a dependent Player Member but desires to actively serve CDOLL as an official, umpire, or elected board member, as approved by the Board of Directors.

Only Regular Members in good standing are eligible to vote at the General Membership meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires, and other elected or appointed Officials must be active Regular Members in good standing.

Cajon De Oro Little League Constitution - 2017

SECTION 3

OTHER AFFILIATIONS. Members shall not be required to be affiliated with another organization or group to qualify as members of CDOLL.

SECTION 4

SUSPENSION OR TERMINATION. Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of CDOLL and/or Little League Baseball. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team of which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by a two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - GENERAL MEMBERSHIP MEETINGS

SECTION 1

DEFINITION. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, Section 5) is required.

SECTION 2

NOTICE OF MEETING. Notice of each General Membership Meeting shall be delivered personally, or posted on the CDO website, electronically, or by mail to each Member at the last recorded address at least ten (10) days in advance of the meeting, setting forth the place, time, and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

Any Member may attend the monthly general meetings.

SECTION 3

QUORUM. At any General Membership Meeting, the presence in person or representation by absentee ballot of fifty percent (50%) of the Board of Directors shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

ABSENTEE Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the league. The absentee ballot shall be properly completed, signed, and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairperson (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process. Proxy voting is strictly prohibited.

SECTION 5

Cajon De Oro Little League Constitution - 2017

ANNUAL MEETING. The Annual Meeting of the Members of CDOLL shall be held between the second Saturday of June and the first Saturday of July each year for the purpose of electing new Members, and nominating the Board of Directors and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the next General Meeting following the Annual Meeting of the Members of CDOLL a financial report, verified by the President and Treasurer, or by a majority of the Directors showing:
1. The condition of CDOLL, to be presented by the President or his/her designates;
 2. A general summary of funds received and expended by CDOLL for the previous year, the amount of funds currently in possession of CDOLL, and the name of the financial institution in which such funds are maintained;
 3. The whole amount of real and personal property owned by CDOLL, where located, and where and how invested;
 4. For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated, or expended and the purposes, objects, or persons to or for which such applications, appropriations, or expenditures have been made;
 5. The Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than 10. Write in candidates will be considered when the minimum numbers of director volunteers are not on the ballot.
- (b) After the Board of Directors is elected, the Board shall assume the performance of its duties on August 15. The Board's term of office shall continue until its successors are elected and qualified under this section.
- (c) The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents, a Safety Officer, Major Commissioner, Minor Commissioner, Caps Commissioner, Rookies Commissioner, T-Ball Commissioner, Auxiliary President, Field Director, Chief of Umpires, Equipment Director, Fundraising Director, Winter Ball Commissioner and Webmaster. Some positions may be combined by action of the Board of Directors'.

SECTION 6

SPECIAL GENERAL MEMBERSHIP MEETINGS. Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than thirty (30) days after the request is received by the President or Secretary.

SECTION 7

RULES OF ORDER. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with the Constitution of CDOLL.

ARTICLE V - BOARD OF DIRECTORS

SECTION 1

AUTHORITY. The management of the property and affairs of CDOLL shall be vested in the Board of Directors.

SECTION 2

INCREASE IN NUMBER. The number of the Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by a majority vote of all Regular Members present or

Cajon De Oro Little League Constitution - 2017

represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

VACANCIES. If any vacancy occurs in the Board of Directors, by death, resignation, or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

BOARD MEETINGS, NOTICE, AND QUORUM. Regular meetings of the Board of Directors shall be held monthly following the Annual Meeting on an agreed upon standard date.

- (a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall, at the request in writing of five (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each Board meeting shall be given by the Secretary personally, electronically, or by mail to each Director at least seven (7) days before the time appointed for the meeting to the last recorded address of each Director.
- (c) The majority of members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. Members of the Board may not vote -by proxy unless the President approves such request. However, the board of Directors may invite, admit, and recognize guests for presentations or comments during Board meetings.

SECTION 5

DUTIES AND POWERS. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of CDOLL as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend, or remove any Director or Officer or Committee Member of CDOLL in accordance with the procedure set forth in Article III, Section 4 (a, b).

ARTICLE VI - DUTIES AND POWERS OF THE BOARD

SECTION 1

APPOINTMENTS. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

PRESIDENT. The President shall:

- (a) Conduct the affairs of CDOLL and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of CDOLL at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of CDOLL.

Cajon De Oro Little League Constitution - 2017

- (d) Be responsible for the conduct of CDOLL in strict conformity to the policies, principles, and Rules and Regulations of Little League Baseball, Incorporated, CDOLL Local Rules, as agreed to under the conditions of charter issued to CDOLL by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for and in the name of CDOLL such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities, and conditions detrimental to CDOLL and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent(s), examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 3

VICE PRESIDENT. The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When, so acting, the Vice President shall have all powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 4

SECRETARY. The Secretary shall:

- (a) Be responsible for recording the activities of CDOLL and maintain appropriate files, mailing lists, and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining, and Honorary Members, Directors, and committee members and give notice of all meetings of CDOLL, the Board of Directors, and Committees.
- (d) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors, and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and be responsible for carrying out all orders, votes, and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers, and committee members of their election or appointment.

SECTION 5

TREASURER. The Treasurer shall:

- (a) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Treasurer or as may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of CDOLL, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with Policies established in advance of such actions by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board at the Annual Meeting, and to Little League Headquarters.

SECTION 6

PLAYER AGENT. The Player Agent shall:

Cajon De Oro Little League Constitution - 2017

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist President in verifying residence and age eligibility.
- (c) Conduct the tryouts, the player draft, and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters team rosters, including players claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League Headquarters of any subsequent player replacements or trades.

SECTION 7

SAFETY OFFICER. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment, and facilities through education, compliance, and reporting. The following suggestions may be utilized by the Safety Director.
 - 1. Education -Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.
 - 2. Compliance -Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - 3. Reporting should define a process to assure that incidents are recorded, information is sent to league, district, and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 8

COMMISSIONERS. The Commissioners shall be responsible for some or all of the following:

- (a) Represent coaches/managers in division;
- (b) Present a coach/manager training plan to the board;
- (c) Serve as primary contact between Board of Directors and division coaches/managers;
- (d) Distribute uniforms and equipment to coaches/managers;
- (e) Design and/or distribute schedule and training materials;
- (f) Serve as primary contact to investigate complaints, irregularities and conditions detrimental to the League in the division;
- (g) Assist Player Agent in conducting tryouts and attend all transaction or selection meetings.

ARTICLE VII - EXECUTIVE COMMITTEE

SECTION 1

The Board of Directors may appoint the Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of CDOLL.

SECTION 2

The Executive Committee shall advise with and assist the Officers of CDOLL in all matters concerning interests and the management of its affairs, and shall have such power as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

Cajon De Oro Little League Constitution - 2017

ARTICLE VIII - AFFILIATION

SECTION 1

CHARTER. CDOLL shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. CDOLL shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

RULES AND REGULATIONS. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on CDOLL.

SECTION 3

LOCAL RULES, GROUND RULES, AND/OR BYLAWS. The local rules, ground rules, and/or bylaws of CDOLL shall be by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations, and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules, and/or bylaws of CDOLL shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article IX, Section 7 for fiscal year of this league.)

ARTICLE IX - FINANCE AND ACCOUNTING

SECTION 1

AUTHORITY. The Board of Directors shall decide all matters pertaining to the finances of CDOLL and it shall place all income, including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

CONTRIBUTIONS. The Board shall not permit the contribution of funds or property to individual teams, but shall solicit some for the common treasury of CDOLL, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of CDOLL.

SECTION 3

SOLICITATIONS. The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in the CDOLL treasury.

SECTION 4

DISBURSEMENT OF FUNDS. The Board shall not permit the disbursement of CDOLL funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League Baseball, Incorporated. All disbursement shall be made by check. All checks shall be signed by CDOLL Treasurer and/or such other officer, or person as the Board of Directors shall determine. Any purchase or disbursement of CDOLL funds in excess of \$500.00 requires a signature from two authorized board members as designated by the Board of Directors and whose signature card is on record at the financial institution authorized to manage the fund transactions.

SECTION 5

COMPENSATION. No Director, Officer, or Member of CDOLL shall receive, directly or indirectly, any salary, compensation, or emolument from CDOLL for services rendered as Director, Officer, or Member.

SECTION 6

DEPOSITS. All monies received, including Auxiliary Funds, shall be deposited to the credit of CDOLL.

SECTION 7

FISCAL YEAR. The fiscal year of CDOLL shall begin on 01 October and shall end on September 30.

SECTION 8

Cajon De Oro Little League Constitution - 2017

DISTRIBUTION OF PROPERTY UPON DISSOLUTION. Upon dissolution of CDOLL, and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of CDOLL to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE X - AMENDMENTS

This Constitution may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the CDOLL Little League Membership on January 26, 2017

Josh Bailey
President's Name (Print)
CDOLL Identification Number 4054108



President's Signature/Date

The CDO Little League Constitution on file at Regional Headquarters is the official Constitution of CDO Little League, Incorporated. Little League Baseball, Incorporated and Cajon De Oro Little League, Incorporated do not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, or religious preference.