

Constitution & Bylaws

Kuna Youth Softball and Baseball Association (KYSBA)

As amended in January 2012

TABLE OF CONTENTS

ARTICLE I-NAME

ARTICLE II-OBJECTIVE

ARTICLE III -STATEMENT OF AFFILIATION

ARTICLE IV-SITE OF PRINICIPAL OPERATIONS

ARTICLE V-POWERS

ARTICLE VI-MEMBERSHIP

ARTICLE VII-DUES, FEES and SPECIAL ASSESSMENTS

ARTICLE VIII-MEETINGS, VOTING and QUORUM

ARTICLE IX-OFFICERS

ARTICLE X-BOARD OF DIRECTORS

ARTICLE XI-COMMITTEES

ARTICLE XII-BOARD MEMBER DUTIES AND POWERS

ARTICLE XIII-FINANCIAL AND ACCOUNTING

ARTICLE XIV-AMENDMENTS

ARTICLE XV-ORDER OF BUSINESS

Article I - NAME

The name of the league shall be *Kuna Youth Softball and Baseball Association (KYSBA)*, Inc., herein referred to as the “*League*.” The League has been established as a non-profit corporation under the laws of the State of Idaho. It shall consist of the following divisions:

- Babe Ruth (ages 13-15)
- Cal Ripken Majors (ages 10-12)
- Cal Ripken Minors AA & AAA (ages 9-11)
- Pitching Machine (ages 7-8)
- Coach Pitch (ages 6-7)
- Tee-Ball- (ages 4-6)
- Softball Majors U14 (ages 13-14)
- Softball Majors U12 (ages (11-12)
- Softball Minors U10 (ages 9-10)
- Softball U8 Pitching Machine Minors (ages 7-8)

Article II - OBJECTIVE

Section 2.1

The purpose of the League is to organize, promote and operate youth baseball and softball programs, and to acquire and maintain appropriate facilities and equipment for the youth of the community. In conjunction with such purpose, the objective of the League is to instill in the youth of the community the ideals of good sportsmanship, teamwork, honesty, courage, and respect for authority, in addition to providing them with a safe and enriching environment where they can reach their goals of sport and exceed their own expectations.

To achieve this objective the League shall provide a supervised program pursuant to the principles, rules and regulations enunciated by Babe Ruth League, Inc. and Cal Ripken Baseball. All elected officers and appointed Board of Directors members (hereafter referred to as the “*Board*”), managers, coaches, volunteers and other members shall bear in mind the attainment of exceptional athletic skill or the winning of games is secondary in nature, while the molding of our future citizens to become healthy and respectful adults is the primary focus.

Section 2.2

In accordance with Section 5 01-(C) (3) of the Federal Internal Revenue Code, the League shall operate exclusively as a nonprofit educational organization organized to provide a supervised program of competitive baseball and softball. Nothing herein shall be deemed to authorize or permit the League to carry on any business for profit, to exercise any power, or to do any act that a corporation formed under the Idaho Non Profit Corporations Act (INCA), or any amended or substituted law INCA, may not lawfully do. No part of the net earnings shall benefit members of the Board, or individuals associated with the League such as volunteers or coaches.

Article III - AFFILIATION

Charter: The League shall be affiliated with Babe Ruth League, Inc., a New Jersey corporation, and shall be governed by, and shall comply with the principals, rules, and regulations enunciated and decreed by Babe

Ruth League, Inc. and Cal Ripken Baseball. The League shall annually apply for charter from Babe Ruth League, Inc. and shall do all things necessary to obtain and maintain such charter.

Rules and Regulations: The official playing rules and regulations as published by Babe Ruth League, Inc. and Cal Ripken Baseball shall be binding on the League, unless otherwise amended.

League Rules: The local League rules and guidelines shall be adopted or amended by the Board at any regularly held meeting that is not less than one month prior to the scheduled games of the season, but shall in no way conflict with the rules and regulations of Babe Ruth League, Inc. and Cal Ripken Baseball.

Article IV - SITE OF PRINCIPAL OPERATIONS & REGISTERD AGENT

The principal office of the League shall be located in and about the City of Kuna, County of Ada, and State of Idaho, but may extend into such areas as provided by the State, Regional, and National Headquarter rules and regulations. The registered office and the registered agent of the League as required by INCA shall be as specified by the Board from time to time by separate resolution.

Article V – POWERS

In addition to the powers expressly granted or implicitly conferred upon it by law, the League shall exercise the following powers necessary to carry out the above stated purposes, including, but not limited to:

- a) To make and enforce rules and regulations to govern itself on a local basis, but consistent with and not contrary to any rules and regulations promulgated by Babe Ruth League, Inc., or by the Regional, or State echelons of said Babe Ruth League, Inc., to which this league is subject.
- b) To approve or disapprove fund-raising endeavors or solicit contributions and the gathering donations of money, and real or personal property.
- c) To make, approve, and enforce the rules and regulations governing dues, fees and special assessments for the League so long as said dues, fees and special assessments are not contrary to rules and regulations of Babe Ruth League, Inc.
- d) To enter into contracts or to hold and own property as may be legally permissible under the law.
- e) To represent the interests of the League in rulemaking, negotiations, court actions, legislation, and other activities pertaining to KYSBA.

Article VI - MEMBERSHIP

Section 6.1

Eligibility: Any candidate meeting the requirements of age and residence as set forth in the official rules and regulations for of the international organization shall be eligible for participation as a “*player*” in the League. League membership shall consist of all elected officers of the League, who shall be known as the Board of Directors (Board), as well as members who qualify under the following guidelines:

- a) All parents and/or legal guardians of any registered players enrolled on League Rosters will become a member, provided they have registered on or before the last official registration date and paid the applicable fees, dues and/or special assessments as set forth by the Board.
- b) Any individual interested in continuous active participation which positively affects the purpose of KYSBA League, may be nominated by the Board to become a member.
- c) Approval as a member is attained by majority vote of the Board at any regular meeting of the League.
- d) Coaches, assistant coaches, appointed coordinators, umpires, and active team or division sponsors, all meet the qualifications necessary for membership.
- e) The League shall not discriminate based upon age, sex, gender, national origin, race or religion.

For this provision, “*active*” shall include participation during the prior season. Voting to approve a member shall be held by secret ballot. All new members shall be provided a copy or access to a copy of the League By-Laws, and playing rules upon request.

Section 6.2

Other Affiliations: Members will not be required to be affiliated with another organization or group to qualify as a member of the League. Managers and/or assistant coaches may not be a Board Member of other baseball/softball Leagues or programs.

Section 6.3

Suspension or Termination: Members may be suspended or terminated by action of the Board. A person found unworthy of membership may be expelled by approval of more than fifty percent (50%) of the Board of Directors and on approval of the recommendation by at least two-thirds (2/3) of the members in attendance at the regular meeting. A recommendation for expulsion as a member can not be made without first providing the member in question an opportunity of being heard during a regular meeting. Voting to expel a member shall be held by secret ballot. Members may be suspended or terminated.

Section 6.3

Appeals: Any member who is suspended, terminated or otherwise disciplined by the BOD shall have the right to appeal such action before a majority of the members of the BOD at a regular or special meeting called for that purpose.

Section 6.4

Membership Grievances: Any member who has a grievance with the League, a member of the Board, other officials or coaches of a League sponsored baseball or softball program, or with any other aspect of a League sponsored program may request a hearing of such grievance by the Board of Directors by furnishing a notice of grievance in writing to the board. The written notice should contain a detailed description of the grievance and what remedy the complainant is seeking, if any. The written notice should be sent to the published mailing address of the Association or hand delivered to a member of the Board. Other means of delivery, such as electronic email systems, may be authorized by the Board provided that such means are available to the all members of the Board.

Article VII – DUES, FEES & SPECIAL ASSESSMENTS

There are no dues for membership assessed by the League. However, a League participation fee will be assessed as a parent’s or guardian’s obligation to assure the operational continuity of the League. The fee is synonymous to the registration cost of each player or family of players. Prior to the annual registration of players, the Board shall determine the amount of the registration fees for each player and/or families.

Article VIII – MEETINGS, VOTING AND QUORUM

Section 8.1

Annual Election Meeting: There shall be an Annual Election Meeting of the League membership held no later than November 1st. The primary purpose of such meeting will be to elect new Officers and Directors for the next fiscal year. All Officers and Directors shall be notified, in writing, by telephone, or by e-mail, at least 10 days in advance, of the date, time and place of the meeting. The League membership will be notified via e-mail, published in at least one public newspaper, posted on the KYSBA website, and/or other public communications (i.e. community business signage, posters, school flyers). Any person interested in being a Director or Officer, or who is interested in the operation of the league may attend.

Regular Meetings: Regular meetings of the League shall be held on the second Tuesday of each month, or as otherwise established by the Board. Notice of the time and place of each regular meeting of the Board shall be made by the Secretary via e-mail or telephone and will be posted on the KYSBA website. A quorum of Board members is necessary to conduct the meeting for official business.

Special Meetings of the Board: Special meetings of the Board may be called by the President or any member of the Board in good standing. The meeting must be coordinated through the Secretary who is responsible for notifying all Board members of the place, time, date, and nature of the meeting. No business other than that specified by the Secretary shall be conducted at any special meeting of the Board. A quorum of Board members is necessary and must give notice by phone or email.

Special Meetings of the Members: Special meetings of the members may be called by the President or a majority of the Board in good standing. The meetings must be coordinated through the Secretary who is then responsible for notifying all members of the place, time, date, and nature of the meeting. The League membership will be notified via e-mail, published in at least one public newspaper, posted on the KYSBA website, and/or other public communications (i.e. community business signage, posters, school flyers).

No business, other than that specified by the Secretary, shall be conducted at any special meeting for the members. Members must be given at least 48 hours advance notice of such meeting.

Consent Meetings: Whenever all Directors or Officers entitled to vote at any meeting, consent either by writing on the records of the meeting or filed with the Secretary, or by their presence

Rules of Order: In the absence of any by-laws of the League or policy to the contrary, Robert's Rules of Order shall govern the proceedings of all meetings.

Section 8.2

Quorum Board: The presence in person of two-thirds (2/3) of the Board members shall be necessary to constitute a quorum. The acts of a majority of the directors present at a meeting at which quorum is present shall be the acts of the Board, unless otherwise provided herein or by applicable statute.

Quorum Members: The presence in person of 25 of the eligible voting members is necessary to constitute a quorum. In the event 25 of the eligible members cannot make the meeting, then the meeting shall be rescheduled to a later date. The second meeting attendees shall constitute the quorum.

Section 8.3

Voting: Only members in good standing shall be entitled to vote for the Board of Directors at the Annual Election Meeting or on issues presented for vote at a properly called special meeting. There will be no voting by proxy.

Absentee Ballot: For the expressed purpose of accommodating a member in good standing who cannot be in attendance at the Annual Election Meeting, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed, and received (not postmarked) in a sealed envelope by the Secretary of the League no later than the date and time of the Annual Election Meeting. The Secretary shall present all absentee ballots at the Annual Election Meeting.

Article IX – OFFICERS

Executive Officers: The following five (5) League Officers shall comprise the Executive Committee of the Board: President, Vice-President Baseball, Vice-President Softball, Treasurer, and Secretary. Officers will serve a term of one year. Any person may hold one or more offices; however, the President can not be the Treasurer, or Secretary. These positions will be elected ones based upon a vote of the previous League officers. A simple majority is required for election.

Annual Meeting Nominations and Elections: Nominations of candidate for each League officer position will be taken from the Board of Directors and members in attendance at the Annual Election Meeting. A candidate need not be in attendance at the Annual Meeting provided that they have expressed their desire to serve to the Directors before they are nominated. The Directors present will constitute a quorum, not withstanding the language of Section 8.2 above. The Officer positions of the League will be filled informally by unanimous consent of the Directors present to the extent possible. When there are multiple candidates nominated for a position and a vote is required it will be held by an informal secret ballot. Only existing Officers and Directors shall be allowed to vote.

Article X – BOARD OF DIRECTORS

Section 10.1

Purpose: The management of the property, business, and affairs of the League shall be vested in the Board of Directors. The Board shall be responsible to supervise and direct the active operation of all property and make such rules for the operation and welfare of the organization, provided that such rules are in accord with these by-laws and any amendments thereto.

Section 10.2

Board Membership: The Board of Directors shall be comprised of: President, Vice-President Baseball, Vice-President Softball, Treasurer, Secretary, Director of Babe Ruth, Director of Baseball Majors, Director of Baseball Minors, Director of Softball Majors (U12 & U14), Director of Softball Minors (U10 & U8), Director of Pitching Machine/Coach Pitch, Director of T-ball, Director of Facilities, Director of All Stars, and Umpire in Chief. League Officers will serve a term of one year. Any person may hold one or more positions. These positions will be elected based upon a vote of the previous Board. A simple majority is required for election.

Section 10.3

Board Numbers: The number of Directors shall not be less than five (5) or more than twenty-five (25). The Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors have been duly elected.

Section 10.4

Term of Office and Required Members: The Board membership shall include as a minimum the President, Vice-President Baseball, Vice-President Softball, Treasurer, and Secretary. Regular members elected to the Board shall serve a term of one year. Immediate family members, including husband and wife, may not serve as Board members concurrently.

Section 10.5

Vacancies: A vacancy exists when a Director or Officer dies, resigns, or is removed from office. Any vacancy on the Board of Directors arising between elections shall be filled by a vote of the majority of the remaining Directors eligible to vote at any regular meeting or at any special meeting called for that purpose, even if less than quorum. Only members in good standing may be considered as a candidate to fill the Board vacancy and anyone so elected shall hold the office for the balance of the vacant term.

Section 10.6

Removal of Directors or Officers: A Director or Officer may be removed by two-thirds (2/3) vote of the Directors and Officers present at any meeting, provided a quorum of Directors is present. In the event that an Officer or Director is believed to have acted contrary to League By-laws and/or Rules, has been negligent in the performance of their duties or has conducted themselves in a manner to be considered to be detrimental to League players, a motion for consideration of removal can be made at a regular or special meeting of the League Board at which time a discussion of the charges will be undertaken and/or referred to the Executive Officers for review. At the subsequent regular or special meeting of the Board, to be held no more than seven (7) days following the initial meeting, a vote will be taken by secret ballot to accept the charges and subsequently for the removal of the Officer. Removal will be immediate if the vote is affirmative.

A Director or Officer may be removed by two-thirds (2/3) vote of the Board if the Director has been inactive for a period of three (3) consecutive months. A director who has missed all meetings of the Board of Directors for a period of three (3) months without an excused absence from the President shall be deemed to be "inactive". The inactive Director shall be subject to suspension and/or removal from the Board by a vote of those Board members in good standing and in attendance at the meeting. The Board member will be notified in writing of the charges and will be afforded the opportunity to come before the Board and explain such circumstances.

Section 10.7

Additional Agents: With the exception of the Executive Officers and Directors listed above, the remaining Coordinator positions on the Board shall be appointed and do not hold a voting position on the Board of Directors. The Board may appoint such other coordinators or agents as it deems necessary, who shall perform such duties as may be prescribed from time to time by the board. The Board may vest the power to appoint such subordinate coordinators or agents in the President, in any other officer of the League, or in the Committee of the Board.

Section 10.8

Duties and Powers: The Board may adopt such rules and regulations for the conduct of its meetings and the management of the League as it is deemed necessary. The Board shall have the power by a two-thirds (2/3) vote of the voting Board members present at any regular or special meeting to discipline, suspend, or remove any member, manager, coach, player, Board member, or other person of the League in accordance with the procedures set forth in these by-laws.

The Board shall receive at the first regular meeting after the Annual Election Meeting a report verified by the President and Treasurer, or by a majority of the Board members attending, showing the financial statements and fund position for the year ended December 31st.

The primary duties of members of the Board are as follows:

- a) Verify player eligibility.
- b) Approve for use the adequacy of each playing or practice field.
- c) Approve the League practice and game schedules.
- d) Decide upon the number of divisions, teams in each division, and the number of players on each team.
- e) Set the sponsorship and registration fees.
- f) Approve managers, coaches, and assistant coaches for each team submitted.
- g) Approve game officials and any other personnel associated with the League.
- h) Establish policies and procedures for the selection of and/or drafting of teams.
- i) Determine and approve tournaments to host and attend.
- j) Operate the League with financial prudence.

Section 10.9

Grievance Handling: The Board shall hear any grievance presented to it by a member of the League on any matter that is deemed germane to the League and its programs, provided that the grievance is presented in the manner prescribed in these by-laws. The board shall provide the member with a response to his or her grievance within a reasonable period of time after receiving such notice of grievance. In some cases where grievances involve other League members, officials, managers, or coaches, the Board may invite the alleged offender and the member who filed the grievance to present their side to the Board at a regular or special meeting. If they choose not to attend, the Board will use the information available to them on the notice and from the Vice Presidents and Directors when possible.

Article XI – COMMITTEES

The President shall have the power to appoint Committees, standing or special, as deemed necessary by the Board to carry on the work of the League.

- a) Each committee shall serve for a term designated at the time of its creation. The term of a special committee may be amended by the approval of the Board. A standing committee may be terminated by the majority vote of the Board.
- b) The President is ex-officio member of all committees.
- c) All committees are to make reports to the Board of Directors, as directed by the Board, and are to only act on the Board's directions.

Article XII – BOARD MEMBER DUTIES AND POWERS

The general duties of the officers and board of director members of Kuna Youth Softball and Baseball Association, Inc. shall include, but not be limited to, the following specific functions:

Section 12.1

President: The President shall perform the following duties:

- a) Preside at League and Board meetings and represent the League at meetings of other organizations.
- b) Assume full responsibility for the operations of the League, oversee all divisions, and provide general supervision of other Officers as required.
- c) Appoint committees and supervise the activity thereof.
- d) Enforce the League's adherence to the rules, regulations, and policies of Babe Ruth Baseball, Inc.
- e) Ensure the charter application or continuation form is submitted to Babe Ruth Headquarters.
- f) Oversee the execution of the policies established by the Board and see that all orders and resolutions of the Board are carried into effect.
- g) Secure group accident and liability insurance before the start of the League activities.
- h) Assume responsibility for local League protest and disputes.
- i) Investigate, with assistance from the Vice President and the Director of the Division, if at the instigation of a Team Manager a player shall be dropped from a team for disciplinary reasons, and communicate the reasons to the player and their parents or guardian.
- j) Not manage or coach any team in the League or act as an umpire in any division of the League.
- k) Execute in the name of the League all deeds, bonds, mortgages, contracts and other documents authorized by the Board, except in cases where execution thereof shall be expressly delegated by the Board or these by-laws to some other officer or agent of the League.
- l) Review the finances with the Treasurer and be one of the approved signatures for League checks.

Section 12.2

Vice President: The Vice President shall perform the following duties:

- a) Preside at League meetings and represent the League in the absence of the President.
- b) Assume all duties of the President in the event of resignation or incapacity of the President.
- c) Perform duties and assignments as may be delegated by the President or the Board.
- d) Assist and/or advise other Board members in the performance of their duties, including the President.
- e) Sit on Committees of the League when appointed by the President or the Board.

Vice President of Baseball: The Vice President of Baseball shall perform the following duties:

- a) Act as a liaison between the baseball managers, coaches, etc. and the Board.
- b) Nominate individual for these positions, which will then be decided upon by the Board of Directors.
- c) Be empowered to suspend any player, coach or parent for conduct considered by the coordinator to be detrimental to the League, and recommend further disciplinary action to the Board if considered necessary.
- d) Understand and know the games of T-ball and baseball.
- e) Have a solid background in the rules and regulations as set forth in the Babe Ruth League Rulebook.
- f) Direct tryouts and evaluations of players and oversee the Draft.
- g) Oversee the screening of candidates for position of Manager or Assistant Coach and submit names to the President for Board approval.
- h) Make season and post-season game schedules.
- i) Act as a mediator for managers and coaches in resolving League issues which arise during the season.
- j) Assist the equipment manager in the control and allocation of League assets, such as pitching machines, bats, balls, catcher's equipment and uniforms.
- k) Direct field preparation and maintenance at fields.
- l) Randomly monitor games and practice sessions to ensure safe field playing conditions.
- m) Provide information to respective All-Star coaches pertaining to State, Regional, and National tournaments.
- n) Initiate, supervise, and coordinate safety programs within the League.

Vice President of Softball: The Vice President of Softball shall perform the following duties:

- a) Act as a liaison between the softball managers, coaches, etc. and the Board.
- b) Nominate individual for these positions, which will then be decided upon by the Board of Directors.
- c) Be empowered to suspend any player, coach or parent for conduct considered by the coordinator to be detrimental to the League, and recommend further disciplinary action to the Board if necessary.
- d) Understand and know the games of softball.
- e) Have a solid background in the rules and regulations as set forth in the Babe Ruth League Rulebook.
- f) Direct tryouts and evaluations of players and oversee the Draft.
- g) Oversee the screening of candidates for position of Manager or Assistant Coach and submit names to the President for Board approval.
- h) Make season and post-season game schedules.
- i) Act as a mediator for managers and coaches in resolving League issues which arise during the season.
- j) Assist the equipment manager in the control and allocation of League assets, such as pitching machines, bats, balls, catcher's equipment and uniforms.
- k) Direct field preparation and maintenance at fields.
- l) Randomly monitor games and practice sessions to ensure safe field playing conditions.
- m) Provide information to respective All-Star coaches pertaining to State, Regional, and National tournaments.
- n) Initiate, supervise, and coordinate safety programs within the League.

Section 12.3

Secretary: The Secretary shall perform the following duties:

- a) Maintain custody of the League's Articles, By-Laws, current membership roster and all other League records and files necessary, except for the financial records.
- b) Attend all meetings of the Board and record, publish and distribute the meeting minutes and other required information, and provide for their safe keeping.
- c) Appoint a designee to fulfill their responsibilities for any Board meetings or proceedings where they will be absent.
- d) Give or cause to be given, notice of all regular and special meetings as required.
- e) Coordinate and maintain all official correspondence on behalf of the League.
- f) Perform other duties as may be granted or assigned by the President or the Board.
- g) Transmit all records and correspondence to the person elected to succeed them for the League.

Section 12.4

Treasurer: The Treasurer shall perform the following duties:

- a) Receive and safely maintain League funds.
- b) Deposit receipts on a timely basis in the accounts designated by the Board and reconcile these accounts on a monthly basis.
- c) Dispense League funds only as approved by the President or the Board.
- d) Recover bad debts and resubmit them to the bank for re-processing and compile an annual report of bad debts for presentation to the Board.
- e) Maintain a full and accurate account of all receipts and disbursements in a data base or books which are considered the property of the League and ensure they are adequately backed up to prevent loss.
- f) Submit financial reports and updates to the Board at regular meetings or at such other times as requested by the President and/or the Board.

- g) Prepare and present the League's annual financial reports and formal financial statements to the Board for approval at the first regular Board meeting after the start of the fiscal year and then maintain them with the permanent records of the League.
- h) Compile and prepare all records required for the preparation of the required tax forms and assist the account responsible for performing the League's tax reporting as need.
- i) Prepare an annual budget under the direction of the President for submission to the Board as soon as possible after the start of the new fiscal year.
- j) Perform other duties that are the responsibility of the office or that may be appointed by the President or the Board.
- k) Transmit all records and correspondence to the person elected to succeed them for the League.

Section 12.6

Division Directors: The Division Directors of the League are as follow: (1) Director of Babe Ruth, (2) Director of Baseball - Majors, (3) Director of Softball - Majors, (4) Director of Baseball - Minors, (5) Director of Softball – Minors, (6) Director of Pitching Machine and Coach Pitch, and (7) Director of T-ball. Each Director shall perform the following duties for their respective divisions.

- a) Determine the number of teams for their division.
- b) Determine and assign coaches for the teams in their division.
- c) Assign players to teams where assessments are not required for their division.
- d) Assist with planning and holding try out or assessments.
- e) Conduct the draft of players.
- f) Write League rule amendments for their division and submit to the Board for approval, as required.
- g) Hold meetings with coaches at appropriate times before, during and after the season.
- h) Distribute the following items to coaches at appropriate times: equipment, rosters, rule books, season schedules, pictures, trophies, and any forms or flyers as directed by the board.
- i) Monitor games in their division during the season.
- j) Collect equipment from coaches at the end of the season.
- k) Assist with the arrangement of the League's post season tournament teams, including travel arrangements, if such teams are approved by the Board.
- l) Represent the Division at Board meetings.
- m) Manage any trustees involved in overseeing divisions.
- n) Assist the Vice President, when not available or as designated, with the running of day to day operations of their division and all day to day division decisions.

Section 12.7

Facilities Director: The Facilities Director shall perform the following duties:

- a) Secure, coordinate and supervise necessary personal required for maintaining the League's fields.
- b) Ensure the fields are properly groomed, i.e., grass cut, properly lined for games, dugouts ready.
- c) Supervise or oversee field upgrades or improvements
- d) Ensure all fields are ready for practice and play prior to the season.
- e) Procure and distribute equipment, uniforms, etc.
- f) Distribute balls as required for all League games to the division vice presidents or directors.
- g) Responsible for keeping a complete inventory and custody record of all League equipment.
- h) Supervise adequate storage of all equipment between playing seasons.
- i) Keep the equipment storage facilities in a neat, clean order.
- j) Solicit bids for replacement and/or additional equipment if directed by the Board.
- k) Submit anticipated cost of equipment expenditures to the Board for review and approval.

Section 12.8

Umpire in Chief: The Umpire in Chief shall perform the following duties:

- a) Coordinate and supervise suitable umpires for the League as directed by the Board.
- b) Be knowledgeable and able to explain how the rules are interpreted and applied to each Division.
- c) Conduct clinics to ensure umpires are trained on the rules and field positions, how to apply them on the field, and are knowledgeable on proper League protest procedures.
- d) Notify umpires of cancellations.
- e) Reschedule umpires if games are rained out or cancelled.
- f) Responsible for ensuring all umpires are educated on the proper dress and conduct.
- g) Recruit new umpires as needed.

Section 12.9

All Star Director: The All Star Director shall perform the following duties:

- a) Oversee the selection of the coaches for the post season All Star teams approved by the Board.
- b) Oversee the try-outs and/or selection process for each of the League's All Star teams.
- c) Oversee the necessary arrangements of the League's post season All Star tournament teams, including travel arrangements, if such teams are approved by the Board.

Other non-voting Board positions to be appointed by the President and the Board include: Baseball Equipment Coordinator, Baseball Field Maintenance Coordinator, Baseball Umpire Coordinator, Baseball All Star Coordinator, Softball Equipment Coordinator, Softball Field Maintenance Coordinator, Softball Umpire Coordinator, Concessions Coordinator, Sponsorship Coordinator, Softball All Star Coordinator, and the Webmaster. Should these each be detailed her as well?

Article XIII – FINANCIAL AND ACCOUNTING

Section 13.1

The Board shall decide all matters pertaining to the finances of the League, and it shall place all income in a common league treasury, directing the expenditure of same in such a manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 13.2

The Board shall not permit the contribution of funds or property to individual teams without Board approval.

Section 13.3

The Board shall not permit the solicitation of funds in the name of the League unless these activities are approved by the Board and all funds raised are placed in the League treasury.

Section 13.4

The Board shall not permit the disbursement of League funds for other than the conduct of League activities.

Section 13.5

No Board member of the League shall receive, directly or indirectly, any salary, compensation, or enrollment from the League for services rendered while functioning in their capacity as a board member of the League.

Section 13.6

The fiscal year of the League shall begin on the first day of January and shall end on the last day of December.

Section 13.7

Any disbursement checks \$2,500.00 or greater paid out from the League must be endorsed by two Officers of the Board. Endorsement shall come via the League Secretary and the President. The Vice President shall be the second party in the event the President is unavailable

Article XIV – AMENDMENT OF BYLAWS

These Bylaws shall be presented at a meeting of the Board of Directors and approved by a majority vote of the Directors at a subsequent meeting. Proposed amendments must be provided to all Board members at least seven days prior to the meeting at which the amendments are sought to be adopted. Any amendments to these Bylaws will follow the same rules.

Article XV – ORDER OF BUSINESS

The usual order of business for all meetings of the League is as follow:

1. Call to Order by the President or presiding officer
2. Roll call by the Secretary
3. Approval of the minutes of the previous meeting
4. Treasure’s Report
5. Reports of Committees
6. Old or Unfinished Business
7. New Business
8. Next meeting date, time and place
9. Adjournment

**THE KUNA YOUTH SOFTBALL AND BASEBALL ASSOCIATION BY-LAWS WERE
ADOPTED THIS DAY OF
(AMENDED THIS DAY OF**