



# Sports Illustrated *Play*<sup>TM</sup>

## FAMILY MEMBER GUIDE

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## Family Member Guide

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### INTRODUCTION

This guide is intended for family members who have been given access to a family account in the Sports Illustrated Play system. Family members are given access to a player's team, so that they may access the players Team Pages and follow their favorite players and teams within the Sports Illustrated Play app.

### START

#### Create a Family Account

To create a family account, a family administrator must add you to their account as a non-administrative user. Once the account has been created for you, you will receive an email containing your login information to the email address that the family administrator used to create your account.

#### Login to your Family Account

To login to your Family Account for the first time:

1. Navigate to the URL found in the Your Login Information email.
2. Enter the **Email Address** associated with your SI Play Account.
3. Enter your **Password** that was given to you in the Account Creation email.
4. Once complete, click **Login**.
5. Create a new password for yourself.
6. Confirm your Password.
7. Click **Change Password**.

#### Account Welcome Overview

After you have successfully logged into your SI Play account you will be directed to your Account Welcome Page. From here you can:

- View the Family Schedule.
- View Team Websites.
- Access Account Settings.

### ACCOUNT SETTINGS

Account Settings allows you to view account information. From here you can:

- View the family members associated to the account.
- View Emergency Contact Information.
- Change your Password.
- Sign up for text messaging through the Mobile Phone Settings.
- Edit your own information by clicking on your name under **Adults**.
- Turn automatic event reminder emails on or off.

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### Edit Your Account

#### Edit Account Member

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. Click on your name under **Adults**.
4. On the right-hand side under Adult Options, click, **Edit**.
5. Make all desired edits.
6. Once complete, click **Save**.

#### Sharing Account Information

You have the ability to securely share contact information with other members of the team. If you do not wish to share this information, you can disable this feature.

**NOTE:** By default, this feature is enabled.

To manage your account information sharing feature:

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. Click on your name under “Adults”.
4. On the right-hand side under Adult Options, click, **Edit**.
5. Next to the following sections, ensure the **Share with My Team** box is marked as desired:
  - Login email
  - Alternate email(s)
  - Primary phone
  - Alternate phone(s)
6. Once complete, click **Save**.

#### Event Reminders

Family Members on the account have the ability to receive event reminders, which are sent in the form of an email from the league. If you do not wish to receive these reminders, you can disable this feature.

Event Types are classified as:

- Games
- Practices
- Exhibition Games
- Other Events

Event reminders are sent with the following frequency:

- Game Reminders:
  - 3 days before the game.
  - 24 hours prior if game starts **before** 12PM.
  - 12 hours prior if game starts **after** 12PM.
- Practice/Non-Game Event Reminders:
  - 24 hours prior if event starts **before** 12PM.
  - 12 hours prior if event starts **after** 12PM.

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**NOTE:** By default, this feature is enabled.

To manage event reminders:

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. Click on your name under “Adults”.
4. On the right-hand side under Adult Options, click, **Edit**.
5. Under **Receive Upcoming Event Reminders**, ensure all boxes are checked as desired.
6. Once complete, click **Save**.

### Add/Edit Member Image

To add member image:

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. Click on the Account Member you wish to manage.
4. On the right-hand side under Adult/Child Options, click, **Add Image**.
5. Click **Choose File**.
6. Once image is selected, click **Upload Image**.
7. Drag and size cropping window as desired.
8. Once complete, click **Save**.
9. Once complete, click **Done**.

To change member image:

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. Click on the Account Member you wish to manage.
4. On the right-hand side under Options, click, **Change Image**.
5. Click **Choose File**.
6. Once image is selected, click **Replace Image**.
7. Drag and size cropping window as desired.
8. Once complete, click **Save**.
9. Once complete, click **Done**.

To resize member image:

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. Click on the Account Member you wish to manage.
4. On the right-hand side under Options, click, **Change Image**.
5. Click **Manage Image**.
6. Drag and size cropping window as desired.
7. Once complete, click **Save**.
8. Once complete, click **Done**.

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### Manage Account Information

#### Change Password

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. On the right hand side under Account Options, click **Change Password**.
4. Fill out form as required.
5. Once complete, click **Change Password**.

#### Mobile Phone Settings

From time to time your league may want to send text messages for important notifications such as cancellations, game changes, etc. In order to receive text messages, you must “opt in” applicable mobile phones.

**NOTE:** Your league does not charge for text messaging. However, standard messaging rates from your personal cell phone carrier may apply.

To enable texting:

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. On the right hand side under Account Options, click **Mobile Phone Settings**.
4. Next to the mobile number you wish to enable, click **Enable Texting**.
5. Follow the prompts as required.
6. Once complete, click **Save**.

To disable texting:

1. Navigate to your Sports Illustrated Play Account.
2. On the right-hand side under Account Options, click **Account Settings**.
3. On the right hand side under Account Options, click **Mobile Phone Settings**.
4. Next to the mobile number you wish to disable, click **Disable Texting**.
5. Follow the prompts as required.
6. Once complete, click **Done**.

## TEAM WEBSITE

You will have access to your team’s website once the following has occurred:

- The player/volunteer has completed registration.
- The player/volunteer has been assigned to a team.
- The team has been set to Active by the league.

To login to your team’s website:

1. Navigate to your Sports Illustrated Play Account.
2. Click **Team Website**.

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### FAMILY SCHEDULE

You can easily keep track of the schedule for everyone on your account in one location by viewing your family schedule. All games, practices, and events will be listed with the following information:

- Which family member the event is scheduled for.
- The type of event.
- The event date.
- The event location.

You can also click on an individual event for further details, such as address and location maps.

**NOTE:** Events that have been cancelled will show in bold red lettering notifying you of the change in status in the Event Detail section.

### REGISTRATION

If you would like to register yourself or your children to volunteer, or to play with the league, you will need to create your own administrative account.

#### Create an Account

1. Log in to your Family Member Account.
2. Click on the **Register to Play/Participate** or the **Apply to Coach/Volunteer** button.
3. Click **Create Account**.
4. Fill out the required information.
5. Click **Create Account**.

#### Administrative Account and Registering

For more information about your new administrative account, please download our **Family Administrator Guide**.

#### Switching Between Family Accounts and Administrative Accounts

1. Log out of the account that you're currently logged into.
2. Log back into your account using your email address and password.
3. To the right of the account you would like to access, click **Login**.

### SPORTS ILLUSTRATED PLAY MOBILE APP

The SIPlay Mobile App simplifies your sports life. Using the free mobile app, you can follow your Favorite Players and Teams; receive communications, schedule updates, and more!

To get started, download the app:



# THE SPORTS ILLUSTRATED PLAY PRIVACY POLICY

At Sports Illustrated Play, we understand the importance of privacy and security. We encourage you to review Sports Illustrated Play's Privacy Policy. If you have questions about our privacy practices please contact us at [privacy@siplay.com](mailto:privacy@siplay.com).

Click [here](#) to access the Sports Illustrated Play Privacy Policy.