

2015 Bylaws

RULES OF OPERATIONS OF CHERRY HILL EASTERN
LITTLE LEAGUE, INC T A CHERRY HILL YOUTH ATHLETIC
ASSOCIATION

CHERRY HILL, NEW JERSEY

ARTICLE I NAME

This organization shall be known as Cherry Hill Eastern Little League, Incorporated also referred to as CHELL, T/A Cherry Hill Youth Athletic Association also referred to as CHYAA.

ARTICLE II PURPOSE

CHYAA is organized exclusively as a non-profit educational organization within the meaning of Section 501(c)(3) of the Internal Revenue Code, including for such purposes the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.

More specifically, the purposes for which CHYAA is organized are: (1) to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens; and (2) to provide a safe physical and emotional environment in which a supervised program of competitive baseball and softball may flourish

ARTICLE III AFFILIATION

This league shall be affiliated with the Cal Ripken Baseball Division and the Babe Ruth Softball Division of the Babe Ruth League, Inc., a New Jersey corporation, and shall be governed by, and shall comply with the principles, rules and regulations enunciated and decreed by Babe Ruth League, Inc., a New Jersey Corporation.

ARTICLE IV MEMBERSHIP

Any person interested in the active participation to advance the purpose of CHYAA may become a member. Voting members are those members who are at least 18 years of age and regularly participate or volunteer in the league. A voting member does not necessarily have to have children playing in the league. Participation in the league is defined as those who:

- manage/coach,
- umpire,
- serve as Board Members,
- serve on a committee for the league,

- assist with field maintenance, or
- assist in the snack bar.

Article V Voting

All members as defined in Article IV shall have the right to vote for the Board of Trustees at the Annual Meeting.

ARTICLE VII Board of Trustees

1. Board of Trustees.

The Board of Trustees shall manage the business of the organization. It shall consist of eleven (11) member and shall be elected by the voting members of CHYAA at the Annual election meeting in October. Each director shall be elected for the term of one calendar year and shall serve until his/her successor is duly elected and qualified.

2. Qualifications of Trustees.

In order for one's name to be submitted into nomination and subsequently elected to the Board of Directors, one must first meet the minimum requirements of membership. (See Article V - Membership.) Second, one must attend at least 75% of the regularly scheduled league meetings, where the Board of Directors conducts the organizations business. There will be no excused absence from meetings unless the member is conducting official league business off-site. In that instance, s/he will be given credit for attending the meeting. In the event that a meeting is cancelled no one will receive credit for that meeting. Lastly, the candidate must not have been subject to written discipline or suspension in the twelve months prior to the date of election; and the candidate must not have vacated nor been removed from a seat on the Board of the Trustees in the twelve months prior to the date of election.

3. Election of the Board of Trustees

- a. At the CHYAA Annual Meeting, to be held on the second Wednesday of October, the General Membership, as defined in Article IV, shall vote by secret ballot for the eleven (11) members of the Board of Trustees.
- b. An unofficial ballot shall be distributed to the members of CHYAA One (1) week prior to the election by the Secretary.
- c. Members wishing to vote for the Board of Trustees must be present at the Annual Meeting.
- d. The official ballot shall be distributed at the Annual Meeting and should contain the names of all qualified members as defined in Article IV (2). Any qualified member wishing not to run may remove his or her name from the ballot by submitting a written request of removal to the Secretary prior to the election date.
- e. Each member shall vote for the candidates of his or her choice. In order to be valid, a submitted ballot must contain votes for eleven (11) candidates or less. Any ballot containing votes for more than eleven (11) candidates shall be discounted.
- g. The eleven (11) candidates on the ballot receiving the most votes shall be considered elected as a member of the Board of Trustees for the a single term.
- h. In the case of a tie for the final Trustee spot, a run-off election shall be held within 7 days of the date of election. Said run-off election shall be held in compliance with the rules set forth above.

- i. Should there not be 11 members to meet the minimum membership requirements for election, the newly elected President shall nominate a person from the general membership and a vote by the Board of Trustees of 2/3 majority shall result in election to the Board.

ARTICLE VIII OFFICERS AND AGENTS

The executive officers of the organization shall be chosen by the Board of Directors and shall be as follows:

President
Vice - President
Secretary
Treasurer
Player Agent

The role of each officer shall be as defined in Appendix A.

The Board of Directors may also choose such other officers and agents as it shall deem necessary or as directed by the National Headquarters. These appointees shall hold the Board of Directors for such terms and shall have such authority and shall perform such duties as from time to time shall prescribe their offices. All of the officers and agents listed above shall be chosen from among the directors and by the directors. No officer or agent above shall hold more than one of office or position listed. A failure to elect a President, Vice President, Secretary, Treasurer and Player Agent shall not affect the existence of CHYAA.

Vacancies in offices, however occasioned, may be filled at any time by election by the Board of Trustees for the unexpired terms of such offices as defined in Article XI.

IX. Special Meetings

Special Meetings of the Board of Directors may be called by the President on three days' notice to each director, either personally or by mail, telegram, telephonically, or e-mail. Upon written request requests of any two directors, special meetings shall be called by the President of the Secretary in like manner and on like notice. Meetings shall occur on no less than monthly.

X. Quorum

1. A majority of the directors in office shall be necessary to constitute a Quorum for the transaction of business, and acts of a majority of the directors present at a meeting at which a Quorum is present, shall be the acts of the entire Board of Directors.

2. Votes Required for Action

On ordinary business matters, a simple majority of the directors present at any regular meeting or Special League Meeting shall provide the authority needed for

action. At least seven (7) members of the Board of Directors are needed to be present for a vote. However, to change these Rules of Operation a General Meeting is required to discuss the_ proposed change(s). At the next regularly scheduled General Meeting, a vote on the proposed Rules of Operation amendments shall be conducted among at least seven (7) Directors present. A 2/3 majority vote of the Directors in favor of the proposed amendments is required for approval.

XI. Vacancies

Vacancies in the Board of Directors including vacancies resulting from the increase in the number of directors shall be selected from eligible persons qualified to be directors. Any vacancy in the Board of Trustees occurring within two months of the Annual Meeting shall be filled by the qualified candidate receiving the 12th most votes in the election held at the Annual Meeting. Should a vacancy occur after 2 months' time of the Annual Meeting, the President of the Board shall nominate an eligible individual and the Board must approve with a simple majority vote. All vacancies shall be filled at the first regularly scheduled meeting after the vacancy occurs, provided that an eligible candidate is approved via majority vote and by the Board of Trustees and s/he accepts the position. Each person so elected shall be a trustee until his or her successor is elected by the voting members of the league at the first meeting in October.

XII. Discipline

1. Removal

Any Trustee who has been disciplined for conduct detrimental to CHYAA, or who has been found to have become inactive (as demonstrated by a failure to attend 4 or more regular meetings of the Board of Trustees without suitable excuse accepted by the Board), may be removed on the vote of a super-majority (66%) of the Board of Trustees.

2. Indemnification

CHYAA shall indemnify each Trustee, including former Trustees and/or Directors, to the full extent permitted by the New Jersey Nonprofit Corporation Act, N.J.S.A. 15A:l-1, et seq.

3. Conflict of Interest

Any Trustee that is deemed to have a conflict of interest, which includes owning or being employed of an entity transacting business with CHYAA, shall abstain from any deliberations or vote with respect to the matter in which the conflict of interest lies.

If the Board finds, in its discretion, that the conflict is such that said Trustee cannot effectively serve on the Board of Trustees, that Trustee shall be removed and the resulting vacancy shall be filled in accordance with the provisions set forth in Article XI.

XIII. Meetings

1. General Meeting

The President, or in his absence, a designee from the Executive Board, shall conduct a meeting of the general membership monthly. A summary of CHYAA's financial data shall be presented to the membership at this meeting and each meeting shall provide members an opportunity to address concerns to the league. The conduct of the monthly General Membership Meetings shall be governed by Robert's Rules of Order.

The President, at his discretion, may cancel or reschedule any monthly General Membership Meeting as needed, upon twenty-four (24) hours of notice to the General Membership by email, or other reasonable means of notification.

If any of the General Meetings fall on a holiday, the meetings shall be rescheduled to the earliest possible date that can be arranged by the Board of Directors.

2. Annual Membership Meeting

The Annual Meeting of the Members of CHYAA shall be held the second Wednesday of October at 7:30 pm each year for the purpose of electing the Board of Trustees, receiving reports, reviewing the Constitution, and for the transaction of such business as may properly come before the meeting.

The Membership shall receive at the Annual Meeting of the Members of CHYAA a report, verified by the President and Treasurer, or by a majority of the Trustees, showing:

- a. The condition of CHYAA, to be presented by the President or his/her designate;
- b. A general summary of funds received and expended by CHYAA for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;
- c. A general summary of all debt owed by CHYAA, the amount of funds paid toward said debt over the past year; a description as to whether said payments were to interest or principle, and the name of the financial institution which holds such debt;
- d. The whole amount of real and personal property owned by CHYAA, where located, and where and how invested;
- e. For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
- f. the names of the persons who have been admitted to regular membership in CHYAA during such year. This report shall be filed with the records of CHYAA and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Babe Ruth Headquarters.

At the Annual Meeting, the Members shall elect the eleven (11) Trustees to be elected for the ensuing year. After the Board of Trustees is elected, the Board shall meet to elect the officers. After the election, the Board of Trustees shall assume the performance of its duties immediately.

3. Meetings of the Board of Trustees

Regular Meetings of the Board of Trustees shall be held immediately following the Regular General Membership Meetings. No notice is required to hold a regular meeting of the Board of Trustees. However, any regular meeting of the Board of Trustees may be cancelled or rescheduled with 24 hours' notice to all Trustees.

Any Trustee may invite a non-board member to attend a regular meeting of the Board of Trustees provided that the Board is given at least twenty-four hours' notice of such an invitation and a majority of the Board approves such an invitation, either orally or in writing. Such approval, if given orally, shall be confirmed at the commencement of the Regular Board Meeting in question.

4. Special Meetings

Special Meetings of the Board of Directors may be called by the President on three days' notice to each director, either personally or by mail, telegram, telephonically, or e-mail. Upon written request, requests of any two directors, special meetings shall be called by the President of the Secretary in like manner and on like notice.

XIV. Minutes

The Executive Committee shall keep regular minutes of their proceedings and report the same to the Board of Trustees when required.

XV. Discipline

Members may be subject to discipline by the Executive Board for engaging in conduct detrimental to CHYAA. Such conduct shall include, but is not limited to the following: engaging in verbal or physical threats or abuse aimed at any player, coach, umpire or parent; (2) initiating a fight or scuffle with any player, coach, umpire, parent, or other person in the CHYAA complex; (3) taunting any player, coach, umpire, parent, or other person in the CHYAA complex; and/or (4) acting in a manner inconsistent with the principles set forth in Article XII.

The discipline may take the form of a censure, written warning, suspension or ban from CHYAA. No discipline shall be meted out by the Executive Board before a hearing may be held and any person accused has an opportunity to answer any allegations levied against him/her.

XVI. Amendments

These Bylaws may be amended, repealed or altered in whole or in part by a majority vote of the Board of Trustees provided notice of the proposed change is included in the notice of such meeting. Any such amendment shall be presented to the General Membership for discussion prior to the implementation of that amendment.

XVII. Applicability of New Jersey Law

CHYAA has been formed pursuant to the laws of the State of New Jersey. These bylaws shall be upheld in accordance with the State of New Jersey Nonprofit Corporation Act,

N.J.S.A. 17A:1-1, et seq., and any other applicable laws.

XVIII. Contributions and Dissolution

A. Contributions

CHYAA shall have the right to solicit and accept contributions from third parties. All monies thus received will be used in furtherance of CHYAA's purposes as stated above. CHYAA shall have the right, however, to use a reasonable amount of any sums received for the payment of administrative expenses.

B. Dissolution of the Corporation

Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

A copy of the minutes of the General Meeting wherein the Corporate By-Laws for the Non-Profit Corporation Cherry Hill Eastern Little League, Incorporated, d/b/a Cherry Hill Youth Athletic Association by the Board of Trustees were read to the General Membership for discussion is attached hereto as Exhibit A.

A copy of the resolution adopting the Corporate By-Laws for the Non-Profit Corporation Cherry Hill Eastern Little League, Incorporated, d/b/a Cherry Hill Youth Athletic Association by the Board of Trustees is attached hereto as Exhibit B.

The Corporate By-Laws for the Non-Profit Corporation Cherry Hill Eastern Little League, Incorporated, d/b/a Cherry Hill Youth Athletic Association have been read and approved by the following members of the Executive Board:

Appendix A

President

Vice President	Player Agent	Treasurer	Secretary
at large 6	at large 3	at large 1	at large 4
at large 2	at large 5		

1. Fundraising Chair:

Primary goal: increase revenue through sponsorships and fundraising events

Responsibilities:

- establish local community and business contacts for sponsorship
- work with treasurer to develop a budget
- create a 4 member team to oversee the following tasks: internet corporate sponsorships, local merchant sponsorships, league fundraising events, national grants.
- manage rental of the Diamond Club

2. Marketing chair:

Primary goal: increase number of children in the league

Responsibilities:

- work within the confines of a budget developed by the executive board to promote the league and increase membership.
- assist with updating the website

3. Field Maintenance Chair:

Primary goal: maintain all CHYAA fields to a safe, playable and highly attractive status

Responsibilities:

- create and maintain a system to drag, line, cover and uncover fields as needed.
- work in conjunction with Property Maintenance chair to ensure the highest quality playing conditions

4. Snack bar Chair:

Primary Goal: To provide a quality and efficient service that drives revenue for the league without price gauging our members.

Responsibilities:

- develop and team to purchase goods and a system that will effectively man the snack stand during all games.
- maintain cleanliness and paper products in bathrooms

5. Property maintenance:

Primary goal: Maintain the property at the highest and safest level of standards

Responsibilities:

- removal of trash from premises to dumpsters
- repair fences, scoreboards and other non-field related injuries
- work in conjunction with Field Maintenance Chair to ensure the highest quality playing conditions

6. Safety Inspector:

Primary goal: Ensure that all building specs and government regulations are current and up to code to decrease the risk of injury to our members, their families and others in the community that visit CHYAA.

Responsibilities:

- review local and federal laws governing ADA requirements and food and kitchen safety
- develop and review of checklist of areas that need to be inspected
- ensure that members are properly trained to operate equipment safely
- develop a checklist of safety requirements that members need to sign of on.

7. Secretary:

Primary goal: Keep the members up to date on the happenings of the league

Responsibilities:

- Set agenda with President for upcoming meetings and send out to board members 48 hours prior to meeting time.
- Log monthly meeting minutes and post on Website for all members to view
- Update website sponsors, pictures and calendar of events
- Send emails to members of league regarding upcoming events
- Oversee the operations of the Snack bar
- assist with updating the website

8. Treasurer:

Primary Goal: Establish annual and monthly budget using Quickbooks with the President and Vice President in order to maintain financial balance in the league.

Responsibilities:

- track league expenses and gains
- create a monthly profit-loss statement for presentation at general meetings
- work with fundraising chair
- update league insurance policies

9. Player Agent:

Primary Goal: To ensure fair distribution of players to teams at each age level and to monitor the rules that govern each division.

Responsibilities:

- Create a game and practice schedule
- oversee the upper division drafts
- work with the President to determine coaches at each level
- Oversee the Property and Field Maintenance chairs
- assist with ordering uniforms

10. Vice President

Primary Goal:

Responsibilities:

- work with the President on maintaining the standards and qualities of the league as discussed in the bylaws.
- oversee the marketing chair and safety chair
- assist with ordering uniforms

11. President

Primary Goal: To serve as the face of the league to the community and our members by developing strong community relationships with the township, the other Cherry Hill

Youth Leagues, the local High School baseball and softball coaches, and to act in accordance with high moral and ethical standards.

Responsibilities:

- oversee each of the executive Board Members and their involvement in the league
- assist as needed and offer suggestions in a timely fashion to the board members for their responsibilities
- establish a yearly schedule for Board Meetings
- work with the Secretary in developing agendas for each general and Board meeting