



August 14, 2018 at 5:30 pm at Tony Kevin's House

Present: Tony Kevin, Jack Madigan, Erica Ojeda, Nicole Dice, Rachael Lingerfelt, Casey McKelheer, Ann Weber-Riley, Erica Ojeda

I. Call Meeting to order

1. Meeting called to order
Casey called the meeting to order at 5:47
2. Review and Approve Prior Meeting Minutes from July 31st
Erica motioned to approve the meeting minutes from July 31st Ann and Nicole and seconded the motion.
All present members approved the meeting minutes from 7/31/18.

II. Roses and Thorns

III. Accountability Reports from Last Meeting July 31st

1. Schedule futures meetings
Aug 28th 5:30 pm Secretary will check facility availability and let board know.
2. Roles/Responsibilities: need to review outstanding items and have clear picture of who is doing what. – Decided what meeting this will take place at
Roles and responsibilities will be reviewed later in the season. Immediate action items for this season will be assigned during the meeting. Rachael and Erica will head up the contact with CHS concessions. Casey will give Michelle Profit our contact information. Ann motioned to purchase a new grill for hamburgers. Budget is already approved for 500.00.
3. Spaghetti Feed vs Pizza Night
Spaghetti Feed fundraiser will be pushed to Team moms through Rachael. Rachael will try to find a subcommittee through the volunteers to get this going. Pizza Night was typically a family appreciation event. This will be pushed to the end of the season. Proposed was a brunch or an event at the Sr. vs Rookies game.

IV. Football Ops Report

1. Equipment
 - a. Gear hand out, new equipment orders, coaches kits (what is missing or going to be needed)
Only 1 kid needs gear and he is out of town. Three families have not paid. Rachael is reaching out to those families. Coaches' kits are done and passed out. Adolfo has ordered new equipment and is working on this.
 - b. Hudl (should this be coaches expense or league expense?)
Jack will price out Hudl and cost for the board and bring back prices to the board for approve.

- c. Donuts (can we afford to order 2 donuts for coaches)
Adolfo has ordered 2 donuts.
 - d. Helmet support- Can we get Trevor to practice this week to assist in teaching all coaches/and us how to properly check and fit helmets.
Rachael will send him an email to check his availability. Treavor responded during the meeting that the pants are on back order and he will let us know in the morning where they are. Trevor will be to practice next Monday 8/20 30 minutes before practiced 6:45 to 7:15 to teach coaches how to adjust helmets.
 - e. Defibrillator and CPR training- can we arrange for fire department to come train and certify coaches this week?
Jack will reach out to coaches to see if they need any support for first aid and/or CPR. If a refresher course is needed Erica will reach out to the Duvall Fire Department. In the future we will plan a class for June or July once coaching hiring has happened.
 - f. Coaches meeting to go over GEJFA rules
There was a coaches GEJFA meeting that was canceled. There is another GEJFA meeting tonight at 8pm in Bellevue that Adolfo will attend. Adolfo please send out a recap of the meeting.
 - g. Defibrillator- who is responsible for bringing to and from practices and games
Erica will be responsible for taking it to and from practice. If there is an issue she will reach out for help.
 - h. Equipment Storage at Big Rock
Options from the city 1) Rent a Pod, 2) Container for \$3,000 for a 1 time fee 3) Behind the playground hill put a Pod. Casey will price out the options and let the board know for future vote.
 - i. Team Lanyards
Casey says strike that from the agenda.
2. Jamboree
- a. teams/times/schedule?
Jack will confer with Adolfo and please send out and update to the board about Jamboree schedule. Hopefully have a schedule out in the next week.
 - b. Pictures- teams/times/schedules (has this been locked down)
Designer studios has confirmed for the jamboree pictures. They are waiting on our jamboree schedule.
 - c. Concessions - volunteer coordination
Rachael and Erica are handling this.
3. Season
- a. board members roles at games
At the meeting on the 28th we will have board members sign up like last year. We are also waiting on a game schedule before we can do this.
 - b. Concessions - training and volunteer coordination
Rachael and Erica is handling this. Discussed earlier.
 - c. Scoreboard training- who is organizing this with high school?
Erica will put together training and then Rachael will push out to the families and board members to show up for training.
 - d. GEJFA meeting Follow Up- Have not gotten any briefs on GEJFA meetings minus board meetings- how is information being delivered and what is expectation to getting information out
Adolfo please send out a brief summary after each meeting.

V. Cheer Report

1. Tony will be loading cheer uniform fees into SI fee so parents can pay fees.

VI. Treasurer's Report

1. Report went out at last meeting 7/31/18. Markel bill has been paid. Tony is working on the taxes still as the IRS contacted him that the taxes weren't filled out correctly. Tony needs help with reconciling Quick Books.

VII. Website and Communications Report

1. Social Media Goals and Expectations- who is doing what and how often
Adolfo is posting for Instagram. Ann is posting for Facebook. Ann just requested that photos be sent to her. Rachael and Casey both have access and will post.
2. Community Day/Volunteering
 - a. Activity –
 - b. Date/time -
 - c. Required participation?Rachael will look at this with the volunteers and brain storm ideas with the volunteers and lock something in. Proposals are pass out water at Susan G Komen event, Bake Sale, wash the fire trucks, and power packs for the schools.
3. Sponsors- Goals of Fundraising- how much do we want/need to raise and what do we want to use it for?
Ideas for fundraising are for Hudl, jerseys, and practice jerseys. Rachael has already set the levels for sponsors and will resend to the group. Tony proposed getting business feedback about what businesses would want their money to go to. Erica and Rachael will schedule a meeting with Sue Davenport to get to this rolling.

VIII. President's Report

IX. Registrar's Report – Ann

1. Ann motioned to approve 1 scholarship application. Rachael seconded the motion. All members present approved the scholarship.
2. There are 3 players that haven't turned in birth certificates. Two cubs players and 1 rookie player . Erica will talk to families at practice tonight. Erica will also talk to the Rookies family for the certificate.
3. Three players have withdrawn. Ann will send information to Tony to issue refunds.
4. Only one player has not paid. Rachael will reach out to family.
5. There are 10 families that have not left a gear deposit. It was discussed that if kids have not paid registration fee they will not play. If families have not put down a gear deposit they will not be able to play. Reminders will go out to coaches and players.

X. Secretary's Report - Erica

XI. Director of Equipment – Position unfilled

1. Casey reached out to Mr. Middleton to fill the position via email and phone with no response. Casey will reach out again.

XII. VP Report – Position unfilled

XIII. Open Floor

XIV. Upcoming Dates to be aware of:

- August 13th- 17th -1st Day Practice All Football Players Big Rock Field 7:30 pm M-Th, 6-8 Fridays
- August 13th- 16th -1st Day Practice NEW cheerleaders only Cherry Valley 6-8pm
- August 20th-25th – Football Practice
- August 20th-24th All Cheerleaders Practice
- August 27th-31st -Football Practice
- August 27th-30th - Cheer Practice
- [August 28th 5:30 to 7:00 board meeting](#)
- [August 29th 6:00 pm CHS stadium scoreboard training](#)
- August 31st – Event All Athletes
- September 1st -Jamboree CHS High School and Picture Day All athletes
- September- Practices move to 3x per week Final Dates/Location/Time TBD
- September 8th- October 28th -League Play Begins- Schedule TBD (created and managed by Greater Eastside Junior Football Association www.gejfa.com)
 - Every Saturday – Times and locations determined by GEFJA schedule
- November 3rd, 10th and 17th Football Playoffs
- November 30th 6:00-9:00 pm Gear Turn In-Riverview Self Storage
- December 3rd- Coaches Appreciation Dinner
- December 10th – General Board Meeting- Open to Everyone- Approve 2019 budget- Vote Board Positions

XV. Meeting adjourned – [meeting adjourned at 7:53 pm.](#)