

Red Wolves Jr Football Association Meeting Minutes



Date: January 21st 2019 Agenda

Location: Tony Kevin's House

Time: 6:00-8:00 PM

Attendees: Erica Ojeda, Tony Kevin, Adolfo Ojeda, Amanda Lowell, Brandon Savage, Amy Bright, Tony Orme

1. Call Meeting to order [Meeting called to order at 6:05 by Erica Ojeda](#)
2. Define and assign positions
 - [President: Adolfo Ojeda](#)
 - [VP: Erica Ojeda](#)
 - [Director of Football Ops: Brandon Savage](#)
 - [Director of Cheerleading: Amanda Lowell](#)
 - [Director of Equipment Tony Orme](#)
 - [Treasurer: Tony Kevin](#)
 - [Secretary/Communications: Amy Bright](#)
 - [Registrar: Open](#)
3. Review and Approve Prior Meeting Minutes
 - [June 26 2018: all members voted to approve minutes](#)
 - [July 31 2018: all members voted to approve minutes](#)
 - [August 14 2018: all members voted to approve minutes](#)
 - [December 10 2018: all members voted to approve minutes](#)
4. Review meeting norms: [the board agrees to an upcoming workshop where it will be reviewed and discussed.](#)
5. Review Charter: [the board agrees to an upcoming workshop where it will be reviewed and discussed.](#)
6. Develop, prioritize, and assign action items:
 - a. Bylaws and voting procedures

[We agree to amend our board to 8 members and allow a former board member who is interested to return as Registrar. The Board will work on amending voting by laws this year. Tony Kevin will call and extend the invitation to the former member who would still like to serve on the board.](#)
 - b. Transition of positions from old board to new:
 - i) Keys for storage locker:

[Amanda Lowell will get former member Racheal's Lingerfelt key.](#)
[Brandon Savage will get the former member Jack Madigan's key.](#)
[Tony Orme will get the former board member Casey McKelheer key.](#)

- ii) Passwords to Facebook, Instagram, SI play: Ann Weber-Riley has Facebook password, Adolfo Ojeda has the Instagram password, Brandon will connect with Rachael to figure out SI play.
 - iii) Board email and linking current emails: Tony Kevin has the password, Adolfo Ojeda will monitor the email and distribute to board members that need to know or respond.
 - iv) OneDrive account access: Tony K will send out access to new board members. Secretary will oversee posting documents to the OneDrive and organizing it.
 - v) Names on Bank account: Current signers are Tony Kevin, Casey McKelheer, and Ann Weber-Riley. Tony will work with Bank and Adolfo to remove Casey and add Adolfo.
 - vi) Website SI Play upkeep: Brandon will contact Racheal to learn SI play and start setting up current season.
- c. Registration 2019 season opening and time frame: goal is to open for returning players March 15th 2019, and new players April 1st 2019.
- d. Securing field practice locations – Location discussion The board will pursue working with the city and securing times at Big Rock.
- e. City council mtg/rep and schedule meeting and review minutes: Adolfo will set up a meeting for Adolfo and Tony O. to attend to discuss field usage. Amy Bright will monitor the city council agenda items and meeting minutes and report back to the group.
- f. High school Point of Contact for CHS: athletic director, concessions, field manager, varsity coach, high school PTSA, high school football boosters. Erica will take this on under VP responsibilities.
- g. Parent info meeting/night: table the idea until next meeting
- h. Marketing Plan: Flyers, Sandwich boards, Events: PTSA summer and Duvall Days
 We will move forward with the PTSA summer event on March 2nd 11am – 2 pm at the ESC. Erica will forward the email from Lindsey Tolson to Adolfo. Adolfo will contact the PTSA to have a booth at the event.
 Adolfo will contact Mt. Si to see if they are having a jamboree this year.
 Amie will email Casey for old Flyer. We will then talk about redesign and distribution to elementary schools and kid mail.
 We will table sandwich board discussion.
 There is interest in participating in Duvall Days and we will continue to talk about and plan.
- i. Flag football: there are currently 4 programs that do it. The player fee is reduced. The players play with shorts, jersey, and a soft helmet. This is for grades 1st and 2nd grades. There is interest from the board in pursuing flag football. Adolfo will talk to other programs and GEJFA to start pursuing this. Then pass the information onto the board.
- j. Rookie/Flex team. There is a possibility that the format would change to 7 on 7. We won't know if we will do modified flex or regular tackle (11 on 11) based on our registration numbers.
- k. Equipment maintenance

- i) What do we need? Tony O and Brandon will talk to former coaches to see if there is any equipment they need.
- ii) Refurbish: The helmets do need to be refurbished this year. Helmets need to be sent out in the next month and process takes about a month. Adolfo will contact Trevor from Riddell to meet up with Tony O and Adolfo.
- iii) Replace: There is at least 2 tackle pads that need to be replaced.
- l. Amanda will put together two baskets for the REF Auction. 1 football registration, 1 cheer registration.
- m. **Schedule next few meetings**
February 9th at 9am -1pm location to be determined.

7. Meeting adjourned Meeting adjourned at 8:03pm by Adolfo Ojeda