



SOUTH COUNTY YOUTH ASSOCIATION INC.

BYLAWS

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ARTICLE 1: GENERAL PROVISIONS

Section I: The Association

The name of this corporation shall be South County Youth Association Incorporated (referred herein as "SCYA"). The Articles of Incorporation for SCYA were submitted to the Clerk of the Circuit Court of Anne Arundel County. SCYA is a non-profit organization administered by a volunteer board operating athletic programs for the children and youth of Southern Anne Arundel County, Maryland. The Board of Directors will not issue capital stock or encumber SCYA with debt of any kind.

Section II: Mission Statement

SCYA aspires to be an outstanding educational-athletic organization that provides a high-quality experience to every athlete. A high-quality experience is one in which every athlete:

- Is coached using the principles of Positive Coaching
- Has fun at practices and games
- Feels like an important part of the team regardless of skill levels
- Learns "life lessons" that have value beyond the playing field
- Learns the skills, tactics and strategies of the game and improves as a player.

We recognize that coaches are the people who most directly make this all possible. It is our goal to provide every coach with the tools to succeed as a Positive Coach. We are committed to creating a positive culture, in which coaches, parents, fans, officials and athletes work together to achieve our mission.

Section III: Core Values

All our volunteers will work to instill our core values of fun, discipline, teamwork, respect and integrity.

Section IV: Offices

The principle address of SCYA is: PO Box 42, Shady Side, MD 20764. SCYA may have such other offices as may from time to time be designated by the Board of Directors.

ARTICLE II: CODE OF CONDUCT

Section I: General

All those serving SCYA in any capacity, will be asked to sign a specific Code of Conduct that outlines what is expected of each position. If reasonable evidence exists of a violation, it shall be presented to the Vice President, who will form a Review Committee to investigate the specific Code of Conduct violation. If the violation involves the Vice President, evidence shall be presented to the President who will form a Review Committee to investigate.

Section II: Review Committee

The Vice President will chair a Review Committee, which will include a minimum of three (3) Sport Commissioners and not exceed a total of five (5) members. This Committee shall determine the penalty to be imposed based upon the circumstances and the nature of the violation. If a penalty is imposed by the County Department of Recreation and Parks, or any other ruling body in which SCYA has accepted membership, this penalty will be carried out by the Sport Commissioner and Vice President. SCYA may also impose additional penalties based on the judgment of the Ethics Committee.

ARTICLE III: MEMBERSHIP

Section I: Qualification

Membership shall be open to any person regardless of age, race, creed, color, religion, disability, familial status, sex or national origin.

Section II: Regular Membership

Regular membership will be granted to the parent(s) or legal guardian(s) of a child who is registered in an SCYA sport program, or has been registered in an SCYA sport program in the previous 365 days. Regular membership will be limited to those parent(s) and legal guardian(s) whose names appear on the SCYA family registration form, and to those who have paid SCYA registration fees within the last twelve months, unless registration fees have been waived.

Each household shall be entitled to one vote on each matter that is submitted for a vote of the membership. A vote must be cast by a person 18 years or older. Voting will be limited to those parent(s) and legal guardian(s) whose names appear on the SCYA family sports registration form, and to those who have paid SCYA sports registration fees within the previous 365 days, unless the Board has waived registration fees.

Section III: Operations Membership

The Board of Directors, coaches, assistant coaches, committee members and volunteers shall be deemed a voting member of SCYA and shall be entitled to one vote on each matter that is submitted for a vote of the membership.

ARTICLE IV: RIGHTS OF MEMBERSHIP

Section I: Election of Executive Officers

All members will have the right to be elected or appointed as an Executive Officer subject to the means and limitations by which the Executive Officers are elected or appointed. All members will have the right to cast one vote for each of the officers to be elected. A Member may enter into nomination the name of any Member, subject to the limitations of the nominating process.

Section II: Appeals

Members may bring matters of SCYA business to appeal to monthly Board meetings. Members must contact the secretary ten (10) days prior to the monthly Board meeting to get their appeal on the agenda.

ARTICLE V: THE BOARD OF DIRECTORS

Section I: Composition of the Board of Directors

The Board of Directors, (referred herein as “Board”) shall include the Executive Officers, Sports Commissioners and Operation Chairs.

Section II: Executive Officers

The Executive Officers of SCYA shall include the positions of President, Vice President, Treasurer and Secretary.

Section III: Sport Commissioners

Baseball Baseball (Clinic) Basketball (Boys) Basketball (Clinic)

Basketball (Girls)	Cheerleading	Field Hockey (Girls)	Football
Football (Flag)	Lacrosse (Boys)	Lacrosse (Girls)	Soccer (Boys)
Soccer (Girls)	Soccer (Clinic)	Soccer (Futsal)	Softball (Girls)
Volleyball	Wrestling		

Section IV: Operations Chairs

Registrar	Concessions	Fundraising	Webmaster
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ARTICLE VI: DUTIES OF THE BOARD OF DIRECTORS

Section I: General

The authority to conduct the business of SCYA will be vested in the Board of Directors (referred herein as "Board"). The Board will provide leadership and direction for SCYA and vote on items dealing with the day-to-day operation of SCYA. The Board will conduct business in accordance with the requirements of the applicable law of the State of Maryland relating to non-profit corporations and in such a manner as shall be consistent with the requirements of maintaining the tax exempt status of SCYA pursuant to section 501(c)(3) of the Internal Revenue Code of 1986; as amended, or any succeeding statute or governing regulation. The Board will determine all events in which SCYA Members may participate under SCYA's name, or utilizing SCYA's equipment or facilities. The Board will establish, register and maintain SCYA trademarks and symbols. The Board will provide for the promotion of SCYA in the communities it serves.

In order for SCYA to be successful we believe the program requires: organization and planning, appropriate facilities and equipment, adequate funding, qualified volunteer leadership, instruction in the fundamentals of the sports, encouragement of spirit in sportsmanship and fair play.

Section II: Sports Programs

The Board will be responsible for the management of the following sport programs at the county and clinic levels:

Baseball	Basketball	Cheerleading	Football	Field Hockey
Lacrosse	Soccer	Softball	Wrestling	Volleyball

Section III: Program and Development Procedures

The addition or removal of Athletic Program(s) require majority approval of the Board and must also be approved by two-thirds (2/3) of the Membership at a General Membership Meetings.

Section IV: Appointment of Sport Commissioners and Operations Chairs

Sport Commissioners and Operations Chairs will be appointed by a majority vote of the Board.

Section V: Appointment of Associate Sport Commissioners and Operations Chair Assistants

The Board may establish and appoint Associate Sport Commissioners and Operations Chair Assistants to aid in the management of sports programs and operations. Associate Commissioners and Assistants will not be granted Board voting rights but shall have one vote on each matter that is submitted for a vote of the general membership.

Section VI: Creation of Committees

The Board will create committees as needed to carry out the functions of SCYA. Committees are appointed to pursue a designated project to a specific goal within a specific time period. The life of the committee ends at the end of that specific time or at the conclusion of the project. The number of members of a committee shall be determined at the time of its charge. Committees will be designated as **Review Committee**, to address allegations of misconduct or complaints; **Election Committees**, to address the nominating and electing of officers; **Operating Committees**, to address the ongoing operations of the Corporation; and **Event Committees**, to address the temporary requirements of conducting events. The chairman of each standing committee shall attend a meeting of the Board to report on the work in progress of that committee.

Section VII: Elections Committee

The Elections Committee shall consist of not more than three (3) members, including the Chair. The purpose of the Elections Committee shall be to solicit names from the SCYA membership and present to the Membership prior to the June General Membership meeting a slate of eligible candidates for election. The Committee shall meet prior to April 1st. No executive officers may be on the Elections Committee.

Section VIII: Removal of Committee Member

Any Committee Member may be removed by majority vote of the Board.

Section IX: Fiscal Responsibility

The Board will establish fees, collect revenue, authorize payment for goods and services by appropriation, disburse SCYA funds, maintain detailed financial records, and prepare annual financial statements. The financial operation of the Corporation will be conducted in ways consistent with generally accepted accounting practices, and will organize its operation to a fiscal year beginning July 1st and ending June 30th. The Board will take the reasonable steps to protect SCYA from liability and theft, including provisions for an annual audit of the financial records.

Section X: Operating Policies and Procedures

The Board will establish and maintain a record of its operations, including policies and procedures to be followed by the Board, Committees and SCYA Membership. The Board will establish and maintain Bylaws and Operations Manual.

Section XI: Grievances

The Vice President will follow all procedures to promptly hear and settle all Grievances as outlined in the Operations Manual.

Section XII: Code of Conduct Violations

The Review Committee will hear all Code of Conduct Violations and promptly settle all matters as outlined in the Operations Manual.

Section XIII: Executive Advisors

Executive Advisors will consist of previous board members and will serve as advisors to the Board of Directors for a minimum period of one year after leaving their position. They will not

have Board voting privileges and shall be entitled to one vote on each matter that is submitted for a vote of the general membership.

ARTICLE VII: ELECTION OF EXECUTIVE OFFICERS

Section I: Elections Eligibility

To be eligible for a position on the Board, a nominee must be a member of SCYA and receive a nomination from the election committee prior to the June Membership meeting. Only Members in good standing will be nominated or elected as Officers.

Section II: Limitations

A Member may not be nominated for more than one Executive Officer position but may be nominated for one of the Executive Officers and serve as Sports Commissioners or Operations Chair.

Section III: Nominations

The Election Committee shall solicit from the membership nominations for the available officer positions to be voted on at the June General Membership meeting. At the April Board Meeting a nomination form for all open Executive Officer positions shall be published. This form shall also be made available on the SCYA website and sent to all members. Nominations shall be collected through the post office mailing address, or through an election committee member until the May Board Meeting. At the May Board Meeting the Secretary shall open and list all nominations. Nominations shall also be accepted from the floor from any member. The Secretary and President shall work together to contact all nominees and get their consent for inclusion on the election ballot. The final election ballot shall be distributed to all members and posted to the SCYA website immediately after the May Board meeting.

Section IV: Elections

The election of members to the Executive Board shall be held at the June General Membership meeting. Officers will be installed by taking the Oath of Office, the content of which will be outlined in the Operations Manual.

Section V: Officer Elections Ballots

Voting shall be by oral, written or absentee ballot. Written voting for the Board will close thirty minutes after the published start time for the June General Membership meeting. An absentee ballot must be obtained from the election committee no later than one day before the June General Membership meeting. An Election Committee member will accept ballots. There shall be no proxy voting. An absentee ballot can be obtained from an Election Committee member no earlier than twenty (20) days before the June General Membership meeting and returned to an Election Committee member no later than one day before said meeting. An active roster will be checked to ensure the household is eligible to vote. The roster will be annotated to ensure that only one ballot is cast per household. The committee will continue to check household information past the 30-minute deadline but not allow additional voting. If a household's membership is in question, the ballot will be marked provisional with identifying household information.

Section VI: Counting of Ballots

The Election Committee will count the ballots after voting has closed. Family information on absentee ballots will be compared to a roster of active families and votes cast at the membership meeting. If a household has cast a ballot in person at the general membership meeting and an absentee ballot is found, the absentee ballot from that family will be discarded. If a household submits more than one ballot at the meeting, the last ballot cast will be counted and the remainder discarded.

Section VII: Inconclusive Election Results

If equal votes are cast for more than one candidate in the election of the office of President, Vice President, Secretary or Treasurer, a run-off election will be scheduled. The candidates who receive the most and equal number of votes will be the only nominees for the run-off election. Notification of the run-off election to the membership will be the same as for general elections.

ARTICLE VIII: TERMS OF OFFICE

Section I: Executive Officers

The Executive Officers will be elected at the June Membership meeting and shall take office on July 1st. They shall serve for a period of two years. To maintain continuity, staggered terms shall apply for the Executive Officers. The President and Secretary shall be elected in even years and the Vice President and Treasurer shall be elected in odd years. The elected officers shall assume their elected positions effective 1 July of the election year. Officers will retain their office until the next election period or until their successors are elected and installed.

Section II: Sport Commissioners and Operations Chairs

Sport Commissioners and Operations Chairs will be approved by a majority of the Board and shall serve a term of two (2) years.

ARTICLE IX: SUCCESSION OF THE BOARD DURING TERM

Section I: Presidential Succession

The Vice President will succeed the President, if a vacancy occurs in the Office of the President during the regular term. If the President shall be unable to fulfill his/her obligations, the Vice President will automatically assume the duties of the President. The Vice-President shall assume all roles and full responsibilities of the President to maintain continuity in the program, and will complete the original elected term.

Section II: Executive Officer Vacancies

Vacancies in the Executive Offices, other than the Office of the President, will be filled by a majority vote of the entire Board until such position is eligible for election. The President may assign another Board Member to perform the duties of an Executive Officer position, which is vacant, until such time as the Board may vote to fill the vacancy.

Section III: Sport Commissioner and Operations Chair Vacancies

Sport Commissioner and Operations Chair vacancies will be filled in the same manner by which they are appointed. The President may assign another Board Member to perform the duties of any Sport Commissioner or Operations Chair office, which is vacant, until such time as the Board may vote to fill the vacancy.

ARTICLE X: REMOVAL OF BOARD MEMBERS

The Board will determine if any of its members have demonstrated an inability to discharge their duties. The Board may remove any of its members by a two-thirds vote of the entire Board. Notification of such termination shall be in writing and signed by the President or Vice President. Once a Board member is removed there will be no process for appeal. Should any Board Member not be present for three (3) consecutive regular meetings or is absent from a total of four (4) regularly scheduled meetings over a period of twelve (12) consecutive months, that member will be deemed to have vacated his/her position and will automatically be removed as a member of the Board. This rule shall apply to Sports Commissioners and Operation Chairs as well as to the Officers.

ARTICLE XI: DUTIES OF THE EXECUTIVE OFFICERS

Section I: Presidential Duties

The President will be the top executive officer of SCYA and shall preside as chairman at all SCYA meetings. The chairman shall conduct each such meeting in a business-like and fair manner in accordance with the Roberts Rules of Order. The President shall oversee the programs and activities of SCYA according to its Bylaws, conduct the affairs of SCYA and execute the policies established by the Board. The President will appoint committee chairpersons, with appointments confirmed by the Board, and will support them in their efforts. The President has overall responsibility and will be held accountable for the action, decisions and performance of those who serve under them. In the event of a "tie" vote during Board voting matters, the President shall be the tie breaking vote and only vote if said matter is not majority agreed upon by the other Board members. In addition to normal duties the President shall be authorized to sign checks for approved payment of legitimate association expenses. The President shall attend all county meetings required by Anne Arundel Parks and Recreation and any league in which the Board votes to participate. The President shall be responsible for securing permits for facilities and providing copies of those permits to Commissioners and the SCYA Secretary.

Section II: Vice Presidential Duties

The Vice President will act on behalf of the President in meetings and functions not attended by the President with the same power and authority and perform such other duties and acts, as the President shall direct. The Vice President shall assist the President in the performance of their duties as well as advise the President and the Board of any and all matters concerning SCYA. The Vice President shall be in charge of overseeing all field maintenance. This includes, but is not limited to, all field equipment (mowers, spreaders, aerators, seeders, etc) and procuring and maintaining field maintenance grants from the county. It is their responsibility, if he/she so chooses, to find and delegate duties to a field engineer at each of the SCYA permitted parks. The Vice president is responsible to support and help the commissioners with respect to all aspects of all sports. The Vice President shall assist the President in securing permits for facilities and maintaining facilities. The Vice President will chair the review committee, which will look into any code of conduct violations and grievances.

Section III: Treasurer Duties

The Treasurer shall receive and be accountable for all funds belonging to SCYA and deposit all received funds within seven (7) days. The Treasurer will keep accounts of all revenue and expenses of SCYA, provide for safekeeping of SCYA funds, and submit all financial information

required by governmental agencies. The Treasurer shall collect all monies, receipts and invoices and documentation of all such invoices. He/she will be required to maintain current and accurate logs, records and reports. These records will be made available to all members of the Corporation upon reasonable request. He/she will have custody of all funds accrued by the Corporation, and shall maintain these funds in a bank account(s) approved by the Board. He/she shall report any and all discrepancies immediately to the President and/or Board. The Treasurer is authorized to sign checks for items or services approved as legitimate expenses. Both the Treasurer and one other Executive Officer must approve all expenditures before disbursement shall occur. The treasurer is responsible for preparing and disbursing updated financial reports to Board members at SCYA meetings, maintaining the current year budget balance and assisting the Board to establish financial reporting procedures. The Treasurer will supervise any and all income received from all subcommittees (concessions, spirit wear, and fundraising).

Section IV: Secretarial Duties

The Secretary will be custodian of SCYA records, including financial records for prior years. The Secretary shall also keep current copies of SCYA's articles of incorporation, Bylaws and Operations Manual and shall provide a copy to any member upon request. The Secretary will keep an account of all Board meetings, Membership voting, committee reports and will disseminate minutes of all meetings. The Secretary will provide for the updating of all SCYA records to reflect Board and Membership voting. The Secretary will maintain the Membership roll and maintain the mailing list of all members of SCYA. The Secretary shall provide the Board with copies of minutes and committee reports. The Secretary will keep a running list of all members who fill Board positions to reflect background check dates and term expiration dates. The Secretary will keep a list of all Committee Members.

ARTICLE XII: DUTIES OF COMMISSIONERS

Section I: General

Sports Commissioners will promote, manage and administer their sport programs, and will attend League and County meetings concerning their sport programs as SCYA representatives. Commissioners will leave a well-maintained, updated job description, duties, responsibilities, and a list of current contacts and vendors to their successor.

Section II: Associate Commissioners

Sport Commissioners will solicit an assistant commissioner (successor) and present them to the Board. They will assign them duties to improve the management of their sport program but will not delegate the financial management of sport programs to the assistant.

Section III: Misconduct and Grievance

Sport Commissioners will select, and if necessary for reasons of misconduct, remove players, coaches and assistants to promote the quality of their sport programs. Sport Commissioners will make their best effort to address grievances concerning their sport program brought to them by Members, will advise these Members on Board grievance procedures, and will report to the Vice President any grievance brought to them as well as the resolution of the grievance.

Section IV: Financial

Each sports commissioner, in conjunction with the treasurer, shall prepare a detailed seasonal

budget for their sport for the next fiscal year to be presented to the Board for approval. These budgets are to be submitted in a format approved by the Board. Any item exceeding \$500 will require a minimum of three (3) written quotes. Once approved, any unbudgeted expenditures, those not included in the approved budget, must be presented to the Board for approval. Commissioners shall be responsible for setting the registration fees and dates for their sport. Sport Commissioners may waive sport registration fees in cases of financial hardship, subject to the guidelines set forth by the Board. Sports Commissioners will be allowed to fundraise as long as it is approved by the Board and necessary to balance any budget shortfall. Sports Commissioners may not end a season more than \$1000 in the red and in that case will be required to bring a detailed explanation to the Board on reasons and remedies.

Section V: Equipment and Facilities

Sport Commissioners will determine equipment, uniform and facility requirements for their sport programs, and will work with the Treasurer and committee chairpersons to adequately provide and inventory these requirements. Commissioners will be in charge of all Field Prep and Field Lining. They will submit all requests for field and gym permits to the President with as much advance notice as possible. Commissioners will work together to coordinate field space and gym space to make sure each in-season sport has adequate practice time.

Section VI: Coaches

Sport Commissioners will ensure that all coaches of record are at least 18 years of age, have appropriate County and League certifications and pass an Anne Arundel County Parks and Recreation background check. They will provide for the training of coaches and team assistants, and disseminate information on sportsmanship, ethics, rules and League regulations.

Section VII: Players

Sport Commissioners will determine the method by which players will be assigned to teams, and will determine levels of team play, taking into consideration any League or County guidelines and the recommendations of the Board and coaches. They will keep players informed of any local clinics, camps and opportunities for improvement.

Section VIII: Administrative

Act as the liaison with the county as it pertains to registering the teams, providing player paperwork, and providing payment to the county. They will be responsible for collecting and turning in Youth Player Contracts and any other paperwork required by the county or other league in which SCYA participates.

ARTICLE XIII: DUTIES OF OPERATIONS CHAIRS

Section I: General

Operation Chairs will promote, manage and administer their programs to provide support to Sports Program Commissioners as needed to conduct sports program functions. Operation Chairs will submit an annual estimated program budget to the Treasurer.

Section II: Registrar

The Registrar will be responsible for managing the registration system. Duties include setting up sport registration information for each season; posting approved registration fee adjustments;

maintaining the active families listing; and handling any registration issues or questions.

Section III: Webmaster

The webmaster will be responsible for updating the SCYA website with registration details, forms, contact info for Board members, events, sports info, pictures and promoting sponsors. They will be responsible for posting updated bylaws and operations manual.

Section IV: Concessions

The Concessions Chair will be responsible for all supplies, permits, Health Department inspections, sales, and accounting of all concessions at all SCYA games and events.

Section V: Fundraising

The Fundraising Chair will be responsible for overseeing pictures, the sales of spirit wear, and any other fundraising campaigns, which are approved by the Board.

ARTICLE XIV: DUTIES OF VOLUNTEERS

Section I: Volunteers

All volunteers are directly responsible to the governing body. They will conduct themselves by the same standards of conduct as the governing body. A volunteer shall make every effort to fulfill the mission of SCYA and adhere to all policies while meeting the goals for which they volunteered. Every SCYA volunteer must pass the Anne Arundel County background check requirements.

Section II: Coaches

The primary role of the coach is that of a leader and teacher. They will serve as a role model for both players and adults. Emphasis shall be placed on sportsmanship as well as basic instruction during training sessions and games. The coach responds directly to the Commissioner of the sport. Any and all problems and requirements that arise shall be addressed to the Commissioner for action. All coaches must have appropriate certification depending on league requirements and pass an Anne Arundel County Parks and Rec. background check.

ARTICLE XV: MEETINGS

Section I: General

All Board decisions will be rendered by simple majority vote, unless otherwise specified by these Bylaws. The President is not a voting member except in the case of a tie or stalemate. In the event that one person holds more than one Board position, that person will cast only one vote, and the offices so held will count as only one in establishing a majority and quorum.

Section II: Meeting Rules

Parliamentary rules shall govern the meetings of SCYA. The President shall rule on all parliamentary questions. Disorderly conduct will not be permitted. Violators of this rule will be asked to remove themselves from the meeting area. Repeat performances will result in permanent dismissal.

Section III: Quorum

A quorum of one more than half of the current Board, is required to conduct the business of SCYA at Board meetings and General Membership meetings. In the event that one person holds

more than one position, that person will cast only one vote, and the offices so held will count as only one in establishing a majority and quorum.

Section IV: Board Meeting Schedule

Meetings shall be held monthly and open to all members. Members not on the Board or a Committee Chair may bring new business if they have contacted the Secretary ten (10) days prior to the monthly Board meeting. Regular members will not be allowed to give testimony at Board meetings unless they are on the agenda. The Board meetings shall be held on the second Monday of each month and begin at 7:00pm. If a majority of board members will not be able to attend the day may change. Meeting locations will be announced at least three weeks prior to scheduled meetings. The Secretary shall publish meeting dates and locations in advance and may call all officers, board members, etc., to announce the meeting as a reminder. The Board meeting shall adhere to the following agenda:

1. President's Opening Remarks
2. Financial Report from the Treasurer
3. Action Items/Old Business
4. Vice President Report
5. Commissioners Reports
6. Operations Reports
7. New Business
8. Open Floor
9. Secretary's Announcements/Next Meeting

The minutes of each meeting shall be prepared by the Secretary. A copy of these minutes shall be kept permanently in SCYA files. One copy shall be distributed to Board members prior to the meeting. Another copy shall be made available before the start of each meeting. A vote shall be taken during each meeting to approve the minutes of the prior meeting.

Section V: General Membership Meeting Schedule

General Membership meetings will be scheduled three times a year in February, June, and October annually. All Members may attend General Membership meetings and present testimony on matters they deem appropriate. Testimony will be given in strict accordance with rules of order, as established by the Board.

Section VI: Special Meetings of the Board

Special Board Meetings shall be held if called by the President. If possible, a one-week notice shall be given. Such meetings shall be called only for urgent business, and all Board members shall attend if possible.

Section VII: Special Meetings of the General Membership

The President may call special meetings of the general membership of SCYA at any time with concurrence of the Board. Notice shall include an agenda specifically describing the purpose of the meeting, and any business to be conducted by the membership at the meeting.

ARTICLE XVI: AMENDMENTS TO BYLAWS

Proposals for amending or repealing the Bylaws, or of any portion thereof, may be introduced at the request of any member in good standing at any General Membership Meeting. Such proposals shall be made in the form of a motion and shall be acted upon accordingly. If a proposal to amend or repeal the Bylaws is approved by the Board, such proposal is formulated into precise wording for a motion to achieve the desired result. Said motion shall be presented by the Board to the General Membership at the next General Membership meeting of SCYA, provided due notice of such meeting has been given to the members at least twenty-one days prior to the meeting. At least a two-thirds majority of the votes cast by the General Membership present and in good standing at said meeting is needed to amend or repeal the Bylaws.

ARTICLE XVII: GENERAL CORPORATION OPERATION MANUAL

General Corporation Operation Manual will be utilized in conjunction with Bylaws for specific corporation operation procedures. The Board will establish and maintain a record of its operations, including policies and procedures to be followed by the Board and SCYA Members.

ARTICLE XVIII: DIRECTORS & OFFICERS LIABILITY INSURANCE

SCYA will maintain Directors & Officers Liability Insurance for Sports & Recreation Organizations to cover types of lawsuits such as violation of rights of others under constitutional, federal, or state laws; wrongful termination, wrongful suspension, or sexual harassment; discrimination based on race, sex, age, or disability, or failure to follow our own rules or Bylaws when making an administrative decision. The limit of liability for such coverage shall be no less than \$1 million per claim/occurrence.

ARTICLE XIX: DISSOLUTION

In the event of dissolution of the Corporation, the Board of Directors shall donate all remaining assets to local non-profit youth organizations to help promote sports in Anne Arundel County.

The Bylaws have been reviewed and approved as signed and dated below.

President _____ Date _____