

August 2018 SCYA MINUTES

Date Monday August 13th

Start time

Minutes approved from July 9 meeting:

Motion: Chris Knapp Second: Caren Hardesty Yes: 14 No: 0

Minutes approved from June 11 meeting: Motion: _____ Second: _____ Yes: _____ No: _____

- **ACTION ITEM- Minutes need to be provided by Drew Beall from June Board Meeting.**

PRESIDENTS OPENING REMARKS

Brad was not able to attend.

—SCYA Guest: Mr. Rick Anthony, Director, Anne Arundel County Recreation and Park's Department

- Renee addressed the ruts at Deale and the back field drainage issues.
- Sean asked how much was spent over the last 3 years for SCYA– Paving Old South – Lights at Southern Middle
- Requested a list over the past 5 years of what county has done in south county. County will provide.
- Turf – Rec orgs get turf at 7 unless playoff game or make up.
- Requested field hockey games at Southern High School.
- Turf Field – County is working to get 2 at every high school
- Chris Knapp requested Parks and Rec have their own mats for Wrestling –
- Thank you for lights at southern middle school
- We need to create a Priority List for Facilities
- Requested water spigots up to Tracey's Field 1 and 2 –
- The county is getting new mats at south county rec center.
- \$10,000 for Old South is approved from county.
- \$20,000 for Deale Tracey's Park is approved from county.

TREASURER'S REPORT

- **ACTION ITEM- \$23,000 Reclassification for previous year to update budgets. Janna will work with Brian to update July 1, 2017-June 30, 2018 so we can present actual numbers to commissioners. After all info has been entered we can address carry over for previous seasons.**
- **ACTION ITEM - BSN – Info to be provided to commissioners to purchase equipment**

Budgets

- **ACTION ITEM- Updated insurance for all budgets-**
- **ACTION ITEM- Unpaid Registrations in SI Play.**
- **ACTION ITEM – Forms emailed out for waivers**
- **ACTION ITEM- Follow up with Field Hockey for Field Maintenance costs.**
- **ACTION ITEM- Executive officers will follow up on all previous invoices with commissioners**

ACTION ITEMS / OLD BUSINESS

1. Code of Conduct Forms Signed by all Board members. Given to secretary for storage. – **Action Item – Finish collecting at next meeting.**
2. **Field Hockey / Basketball / Volleyball Room-**
 - a. 2 new Shelving units for Tracey's Similar to the existing ones for basketball, volleyball and field hockey. (\$160 each at Sam's Club) Arvak willing to pick up and install."
 - i. Motion – Joe McCafferty 2nd – Sean Finnelle Vote- 16-0-0
 - b. Remove cabinets and fridge inside Tracey's Storage. Arvak willing to remove and take to dump.
 - i. Unanimous Consent.
3. **Baseball Registration- ACTION ITEM- Get baseball registration open- Done**
4. **Baseball Equipment- ACTION ITEM- Baseball can order fall baseball equipment. Ordered.**
5. **Wrestling Web Info- ACTION ITEM- Email Chris Knapp last years info. Did not have info.**
6. **Web Permissions-**
 - a. **ACTION ITEM- Web Access Permissions need to be granted- DONE.**

b. **ACTION ITEM - Executive officers admin access rights for SI Play, log in info for web hosting and SI Play. Complete**

7. **Fall Turf- ACTION ITEM- Follow up with Becca on turf time in fall. Done. ACTION ITEM - Waiting to hear back from the school for our fall schedule and what we have available.**
8. **Permits for Fall and Winter- ACTION ITEM- Get permits in to county ASAP. All permits are submitted for fall and winter. ACTION ITEM – Follow up at the beginning of September on Rec Center availability beginning for winter. ACTION ITEM- Megan follow up with Arvak for Rec Center needs.**
9. **Associate Commissioners- ACTION ITEM- Commissioners work to have someone help with duties as commissioner so there are people to help in case of transition.**
10. **Photos- ACTION ITEM- Photos- Find out if there is a contract with our current provider, TSS. No contract but they would be willing to discuss if we wanted to sign a contract. Julia Howes Volunteered to help with photos.**
 - a. **Action ITEM- Follow up with Julia Howes and TSS on photos. Brad will follow up with her.**
11. **Sports Updates on Website- ACTION ITEM- Tennis and Boys Lax send season info to Gerald. ACTION ITEM- Send pictures and video to Gerald. Send info to Joanne for social media.**
12. **Reply all, CC, BCC, Questions – We want to limit discussions through email with CC. Questions can be addressed to the executive officers. Understood by all.**
13. **SCYASPORTS EMAIL- ACTION ITEM-EXEC. - Follow up with SI Play and scyasports.org email addresses. Commissioners use these for all communications.**
14. **Oath of Office for all- Completed –**
15. **Background Checks for Commissioners, Coaches & Volunteers- Good for three years. Commissioners are responsible for making sure all volunteers are registered in the SI Play System and have a current background check. You can view the report for your sport (It is labeled Background and Coaches Certification). Arvak will enter the dates from the county volunteer report. Nobody can be on the field coaching without a current background check in the Anne Arundel County Rec and Parks system. If their background check is expired they are not allowed to coach until it shows up on the county database. It can take 3 weeks for it to be updated.**

Needed-	Caren Hardesty- Complete 8/1/2018	Janna Manifold- Complete 8/1/2018	
Expired-	Kevin Jackson 8/1/18	Updated 8/1/2018	
Expiring	Chris Knapp 10/1/18	Joe Wright 11/1/18	David Valdez 11/1/18
16. **Coaches Clinic for Commissioners, Coaches**

Tuesday August 21st- 6:00 open registration, Start time 6:30pm at Old Mill. We would like all coaches and assistants to take the county certification. If you are volunteering to coach in any capacity we need you to be certified with the county.

Thursday November 28th 6:00 open registration, Start time 6:30pm at Old Mill

Needed-	Arvak Marshall	Joe McCafferty	Megan Huebner
	Caren Hardesty	Drew Beall	
Expired-	Heather Sutherland		
Expiring-	David Valdez 3/1/19		
17. **Social Media- ACTION ITEM- JoAnne Musgrove- CLARIFY social media and facebook for the club concerning the different facebook pages.**
18. **Facilities Committee- Updates to facilities from the county.**
 - a. **ACTION ITEM- Commissioners need to provide any requests for improvements to all facilities so we can prioritize with the county.**
 - b. **ACTION ITEM- Field Hockey needs grass cut smaller at Galesville. Becca and Heather to follow up with Biron.**
19. **Field Hockey Games- ACTION ITEM- Email to John Spinnewebber FOR HOME FIELD HOCKEY GAMES – Requested, Brought up to Rick Anthony. ACTION ITEM- Follow up with Georgette at the county for games at Southern. ACTION ITEM- Heather will provide update after**

meeting with the county and coaches association.

20.Spring Turf Time- ACTION ITEM- Follow up with Tommy for turf time in Spring. Tuesday Thursday for Boys Lax.

VICE PRESIDENT REPORT

Taxes FY 2017 are done and submitted. JULY 1, 2016-JUNE 30, 2017

Taxes FY 2018 are being worked on. JULY 1, 2017-JUNE 30, 2018

COMMISSIONER REPORTS

Permits Needed:

South County Rec Center

- **Girls Lacrosse- Saturdays 1-5pm or 2-6pm for Lacrosse in January and February -**
- **Basketball Use for Winter during the week – Update- Asked to call back beginning of September.**

Southern Turf

- **Lacrosse- Last two Sundays in February 2-8pm**

Gyms for Winter

- **Need to ask for as much gym time as possible.**

Facilities Needs, Improvements and Questions- (Report Attached)

Questions for the Board: (See report attached with answers)

SPONSORS – NEEDS TO BE ADDRESSED IN OPS MANUAL

- **Baseball sponsors recognition-**
- **Football sponsors recognition-**
- **Girls Lacrosse sponsors recognition-**
- **Main page logos – Name and address -**
- **Time frame specs- One full year – Payment to payment -**

Volleyball - September 11th SCYA Night vs Glen Burnie – 1st home game. ACTION ITEM- Send info to JoAnne for social media promo.

OPERATIONS REPORTS

Concessions Chair-Bridget Holt was present and willing to take on Concessions Chair for SCYA. ACTION ITEM- Vote at September Board Meeting. ACTION ITEM- Specify details in OPS manual for concessions so there is clarity in how they are run for sport and club.

Fundraising Chair-

Webmaster- ACTION ITEM- Gerald - Get spread sheet info out to commissioners to help with setting up registrations.

COMMITTEE REPORTS

Review Committee-

Election Committee-

Operating Committee-

Shed Committee- ACTION ITEM- Brian will Follow up with Drew and Arvak for Tracey's Lacrosse & Soccer Shed.

Bylaws and Operations Manual Committee-

- 1. ACTION ITEM- Bylaws Committee Formed with Janna (Chair)- Arvak – Kevin – Kate. First Meeting July 25th. ACTION ITEM- Next Meeting is August 24th 6:00pm.**

2. Bylaws and Operations Committee. Bylaws will be presented in October to General Membership meeting and then voted on in February

Event Committee-

- **ACTION ITEM- 4th of July Parade Report- Janna work with Kate King to close out the event.**
- **ACTION ITEM- Family Fun Night Report- Janna work with Drew Beall to close out the event.**

NEW BUSINESS

1. Concessions- If concessions are open for a sport that sport should receive the money raised during their event. Needs to be clarified in following meeting and in ops manual.
2. Summer Camp/Clinic Waivers-
3. Contracts for field maintenance and info on maintenance grants. Maintenance grants have been signed and turned in to the county. \$20,000 will be granted for this fiscal year. This is only supplemental.
4. CLINIC SOCCER: Approved to use Skeeter Fighters for Grass cutting & Spraying for the spring season. Space at Deale fields to be re-evaluated in the fall with soccer and baseball both using.
5. Field Use and Gym Breakdown for the fall season. **ACTION ITEM- Arvak - Add all sports to gym permits for fall. ACTION ITEM- WORK TO CREATE A MASTER SCHEDULE FOR FIELD USE THAT CAN BE USED FOR FUTURE SEASONS.**
6. GOTOMEETING- Trial for next month –

ACTION ITEM- Arvak - Send permits out for fall

ACTION ITEM- Small soccer shed at Tracey's has already been broken into. Follow up with Rob and Gina for what they want to do in replacing.

OPEN FLOOR

ACTION ITEM- Request Tennis courts at the high school for Tennis in the Spring

SECRETARY REPORT

Next Meeting Date: September 10th 7:00pm at Cedar Grove United Methodist Church

August 24th – Bylaws- Committee Meeting 6:30pm at Cedar Grove United Methodist Church

Meeting Adjourned: _____