

## July 2018 SCYA Board Meeting Minutes

**Date** Monday July 9<sup>th</sup>

**Start time** 6:56pm

Minutes approved from June 14 meeting: Motion: Sean Finnelle 2<sup>nd</sup>- Becca Derrick Yes 7 No 0

Minutes approved from June 11 meeting: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Yes: \_\_\_\_\_ No: \_\_\_\_\_

- **ACTION ITEM- Minutes need to be provided by Drew Beall from June Board Meeting.**

### Attendance of the Board of Directors

#### Executive Officers

President- Brad Hardesty

Vice President – Kevin Jackson

#### Sports Commissioners

Baseball Fall- Chris Knapp

Baseball Clinic- Joe McCafferty

Basketball Clinic- Brad Hardesty

Basketball Boys- Brian Trott

Basketball Girls- Joe Wright

Cheerleading- Megan Huebner

Field Hockey- Becca Derrick

Football- Mike Mulhern

Lacrosse Boys- Tommy Painter

Lacrosse Girls- Arvak Marshall

Lacrosse Girls- Sean Finnelle

Tennis- Caren Hardesty

Volleyball- David Valdez

Wrestling- Chris Knapp

### Others in Attendance

Gina Knapp- Parent

Joanne Musgrove- Basketball

Julia Howes

Jennifer Tippet-

Kate King

Rob Peterson

Gerald Sr. Amant

Kente Smith

Janna Manifold

### Board of Directors not in Attendance

Baseball Spring- Scott Crandell

Fundraiser- Drew Beall

Field Hockey- Heather Sutherland

Soccer Clinic- Renee Piche

Volleyball- Myeisha Wallace

## PRESIDENTS OPENING REMARKS

### TREASURER'S REPORT

- SI Play money deposited into Bank of America account.
- We will continue paying through the old registration system until all outstanding balance are paid.

Answers to Questions Raised on Treasurers Report

**#1- ACTION ITEM- \$7 background checks – Up to each commissioner – (Addition to Operations Manual)**

**#2. ACTION ITEM- Executive officers will Follow up with all invoices to commissioners**

**#3. ACTION ITEM- Treasurer will work with Commissioners to reconcile their budgets with actuals each month.**

#4- Registration exemption for Marina Painter - Motion – Arvak Marshall 2<sup>nd</sup>- Tommy Painter - Yes- 7 No- 0

- **ACTION ITEM- Follow up with Becca and Tommy for turf time in fall and Spring. Requests.**

### ACTION ITEMS / OLD BUSINESS

- Secretary Nominations- Arvak Marshall Nominated
  - Motion Chris Knapp 2<sup>nd</sup> Becca Derrick Yes -10 No- 0
- Treasurer Nominations- Janna Manifold
  - Motion- Kevin Jackson 2<sup>nd</sup> Caren Hardesty Yes- 8 No- 0
- Webmaster Nominations- Gerald St. Amant Nominated
  - Motion- Arvak Marshall 2<sup>nd</sup> Sean Finnelle Yes 10 No- 0
  - ACTION ITEM- Web Access Permissions need to be granted- President – Vice President and Secretary will have full admin access- The Treasurer will be assigned.**
  - ACTION ITEM- Get baseball registration open- baseball will get all their registration info over to Webmaster and Executive Officers.**
- Oath of Office for all- Completed –
  - Terms Expire for President and Secretary in Even Years

- b. Terms expire for Vice President and Treasurer in Odd years.
- 5. Code of Conduct Forms Signed by all Board members. Given to secretary for storage.
  - a. Becca Derrick- do not take this form lightly – read it and abide by it. Make sports fun for everyone.
  - b. Recommended Signing Yearly in July for all members of the Board. (Operations Manual addition)
- 6. Fall Budgets
  - a. Volleyball-
    - i. Motion- Arvak Marshall      2<sup>nd</sup> Becca Derrick                      Yes 10-              No- 0
  - b. **ACTION ITEM- Updated insurance for all budgets-**
- 7. Winter Budgets Approval
  - a. Indoor Lacrosse Approval
    - i. Motion- Sean Finnelle              2<sup>nd</sup> Becca Derrick                      Yes- 10              No- 0
  - b. Vote for the rest of winter budgets (Boys Basketball, Girls Basketball, Clinic Basketball, Futsal, Wrestling)
    - i. Motion- Arvak Marshall      2<sup>nd</sup> Brian Trott                      Yes- 11              No - 0
- 8. Sports Season Info and updates on the website
  - a. **ACTION ITEM- Send updated sports information for the website. (Volleyball, Tennis, Clinic Soccer, Boys Lacrosse, Winter Lacrosse, Boys County Basketball, Baseball, Clinic Baseball, Fall baseball) Send to the Executive Officers and Webmaster.**
  - b. **ACTION ITEM- Email Chris Knapp last years info.**
- 9. Registration Open Banners Update-
  - a. NO INFO KNOWN – Remove from Old Business
- 10. Can **Baseball** order Fall Baseball equipment already approved? Yes since it was already approved.
  - a. **ACTION ITEM- Baseball can order fall baseball equipment**
- 11. Photos
  - a. Julia Howes Volunteered to help with photos.
  - b. **ACTION ITEM- Find out if there is a contract with our current provider, TSS.**
- 12. **Shed Committee** needs to be officially formed- Members?? (Brian, Drew, Ashley) – Who is the Chair? Drew and Brian met with the Weavers. They are eager to help us. Ashley is reaching out to local contractors to move forward after both Smokin’ on the Creek and FFN are completed. Brian expressed interest in staying on to complete the project and be the chair for the shed project at Tracey’s.
  - a. **ACTION ITEM- Shed Committee needs to be formed and provide report of any updates at the August Board Meeting.**
- 13. **Operation Manual updates-** tournament fees, player fee, private coaching lessons, Lady Bulldogs
  - a. **ACTION ITEM- Bylaws Committee Formed with Janna (Chair)- Arvak – Kevin – Kate**
  - b. Joey asked about Credit at the end of the season for coaches– (Operation Manual language)
- 14. Reply All Emails-
  - a. Voting through email. Decision via email need to be addressed in new bylaws and Operations manual.
  - b. Becca requested that there be no mass emails and discussion through email.
- 15. Carryover for Sports Budgets –
  - a. Will have better breakdown as we get everything into quickbooks.
  - b. **ACTION ITEM- Provide updated actuals for sports budgets to all commissioners**

## VICE PRESIDENT REPORT

## COMMISSIONER REPORTS

### Permits Needed:

#### South County Rec Center

- Girls Lacrosse- Saturdays 1-5pm for Lacrosse in January and February
- Futsal- Saturdays 5-7 for Futsal Mid November – Mid February -

- Basketball Use for Winter Southern Turf
- Field Hockey and Soccer- Monday – Thursday Fall
- Saturdays and Sundays for Field Hockey and Soccer?
- Lacrosse- Last two Sundays in February 2-8pm

Gyms for Winter

- Lothian, Shady Side, Deale, Southern Middle, Tracey’s, Southern High,
- Need to ask for as much gym time as possible.

**OPERATIONS REPORTS**

**COMMITTEE REPORTS**

**Event Committee-**

**- ACTION ITEM- 4<sup>th</sup> of July Parade Report**

**- ACTION ITEM- Family Fun Night report-**

**NEW BUSINESS**

**1. Soccer Commissioners**

- a. Boys County Soccer- Rob Peterson
  - i. Motion- Arvak Marshall      2<sup>nd</sup> Sean Finnelle      Yes- 12      No- 0
- b. Girls County Soccer- Nominations
  - i. Brian Trott – Motion- Joey McCafferty      2<sup>nd</sup> – Sean Finnelle
  - ii. Gina Knapp – Motion Chris Knapp      2<sup>nd</sup>- David Valdez
- c. Votes for Gina- Yes – 9      Votes for Brian- 4
- d. Boys and Girls County Co- Commissioner – Brian Trott
  - i. Motion Sean Finnelle      2<sup>nd</sup> Arvak Marshall      Yes – Unanimous      No- 0

**2. Futsal Commissioners**

- a. Futsal- Brian –
  - i. Motion- Arvak Marshall      2<sup>nd</sup>- Sean Finnelle      Yes- Unanimous

**3. Co-Commissioners for each sport.**

**a. ACTION ITEM- Commissioners work to have someone help with duties as commissioner so there are people to help in case of transition.**

**4. Bylaws and Operations Committee needs to be formed. See above.**

- a. Bylaws will be presented in October to General Membership meeting and then voted on in February.

**5. Utilize @scyasports.org email addresses?**

**i. ACTION ITEM-Follow up with SI Play and scyasports.org email addresses.**

**6. Background Checks for Commissioners and Coaches- Good for three years**

**Needed-      Caren Hardesty**  
**Expiring-      Kevin Jackson 8/1/18      Chris Knapp 10/1/18      Joe Wright 11/1/18**  
**David Valdez 11/1/18**

**7. Coaches Clinic for Commissioners and Coaches**

**Clinics offered in August, November, March.**

**Needed-      Arvak Marshall      Joe McCafferty      Megan Huebner**  
**Caren Hardesty      Drew Beall**  
**Expired-      Heather Sutherland**  
**Expiring-      David Valdez 3/1/19**

**8. Executive officers admin access rights for SI Play, log in info for web hosting and SI Play.**

**9. Commissioner templates & packet-**

**10. Facilities Committee- Updates to facilities from the county.**

**a. ACTION ITEM- Drew and Brian will provide updates to any facilities from the county and items in red from the report.**

11. Background Checks for Commissioners in budgets, line item- Operations Manual.

**OPEN FLOOR**

1. 4<sup>th</sup> of July parade won 1<sup>st</sup> place shady side
2. Social Media- Brian and Drew-  
Joanne Musgrove volunteered to help with social media- she will follow up with Drew and Brian
3. Permits starting August 14<sup>th</sup> for Field Hockey-
  - a. **ACTION ITEM- Email to John Spinnewebber FOR HOME FIELD HOCKEY GAMES-**
  - b. **ACTION ITEM- Get permits in to county ASAP.**

Kate King- Kate King had nothing further after the previously completed discussions.

**SECRETARY REPORT**

Next Meeting Date: August 13<sup>th</sup> 6:30pm at Cedar Grove United Methodist Church

July 25<sup>th</sup> – Bylaws- Committee Meeting 6:30pm at Cedar Grove United Methodist Church

Meeting Adjourned: \_\_\_\_\_

Motion Arvak Marshall

2<sup>nd</sup> Sean Finnelle

Yes- Unanimous

No- 0