



**South County Youth Association
September 2018
Board Meeting Minutes**



Date Monday September 10th **Start time-** 7:05pm

Minutes approved from August 13 meeting: Motion: Caren Hardesty Second: Arvak Marshall- All Yes- No- 0
 Minutes approved from June 11 meeting: Motion: Chris Knapp Second: Renee Piche- All Yes- No- 0

Attendance of the Board of Directors

President- Brad Hardesty	Vice President – Kevin Jackson	Treasurer- Janna Manifold
Secretary- Arvak Marshall	Baseball Fall- Chris Knapp	Baseball Spring- Scott Crandell
Baseball Clinic- Joe McCafferty	Basketball Clinic- Brad Hardesty	Basketball Boys- Brian Trott
Basketball Girls- Joe Wright	Cheerleading- Megan Huebner	Football- Mike Mulhern
Lacrosse Boys- Tommy Painter	Lacrosse Girls- Sean Finnelle	Tennis- Caren Hardesty
Volleyball- Myeisha Wallace	Wrestling- Chris Knapp	Soccer Clinic- Renee Piche
Soccer Girls- Gina Knapp	Soccer Boys- Rob Peterson	Webmaster- Gerald Sr. Amant

Others in Attendance

Jennifer Tippett-	Karen Painter	Bridget Holt
-------------------	---------------	--------------

Board Members not in Attendance

Field Hockey- Heather Sutherland	Field Hockey- Becca Derrick	Volleyball- David Valdez
----------------------------------	-----------------------------	--------------------------

Damien Cosby- Chief of Park Maintenance

Spoke on his desire to treat all user groups equally. His focus over the next 6 months is on the low hanging fruit such as trash cans off the ground, uniform signs for all 150 community parks. Damien thanked us for providing requests to the county as some organizations do not submit requests and the county does not know the needs.

ACTION ITEMS

Equipment Insurance- Updated insurance for all budgets- Once all inventories are complete.

Budgets- Provide updated actuals for sports budgets to all commissioners. Once all expenses have been put into QuickBooks we will have better actuals moving forward and can address carry over.

Maintenance Costs- Follow up with Field Hockey for Field Maintenance costs. Once all expenses have been reclassified. We will have a better idea once all field maintenance costs are finalized.

Fall Turf- Waiting to hear back from the school for our fall schedule and what we have available. September is done. Working on October.

Permits for Fall and Winter- Permits for gyms are approved through February 28. We will know next week if we have Wednesdays to use for Basketball and will follow up with the board once we hear back.

Rec Center Mats- Megan follow up with Arvak for Rec Center needs. Old mats have been thrown away, cleaned and are off the ground. Do not know how many new mats were purchased. Will follow up.

Background Checks for Commissioners, Coaches & Volunteers- Good for three years. Commissioners are responsible for making sure all volunteers are registered in the SI Play System and have a current background check. You can view the report for your sport (It is labeled Background and Coaches Certification). The Secretary will enter the dates from the county volunteer report. **Nobody can be on the field coaching, keeping score, running chains, without a current background check in the Anne Arundel County Rec and Parks system. If their background check is expired they are not allowed to coach until it shows up on the county database. It can take 3 weeks for it to be updated.**

Expiring Chris Knapp 10/1/18

Coaches Clinic for Commissioners, Coaches

Thursday November 28th- 6:00 open registration, Start time 6:30pm at Old Mill. We would like all coaches and assistants to take the county certification. If you are volunteering to coach in any capacity we need you to be certified with the county.

Needed- Arvak Marshall Megan Huebner
Expired- Heather Sutherland

Southern Turf

Needed for the last two Sundays in February for girls and boys lacrosse.

Fundraising Chair- Drew Beall has stepped down as fundraiser chair.

Webmaster- Follow up with spring commissioners to get all the details for registration setup.

Ice Holder at Old South- Craigslist, Restaurant, facebook? Look to sell to waterman.

Email out the SPECS, Model Number and pictures to try and sell for \$2500 or as much as we can get for it.

Scrimmage vs. high school team, practicing with JV is not allowed.

BYLAWS and OPS Manual

Documents will be emailed out. Please submit questions, requests, changes with the section noted so we can put them all together. There will be an ops manual meeting for any board member to attend and discuss any changes. Date will be sent out. Bylaws and Operations Committee. Bylaws will be presented in October to General Membership meeting and then voted on in February

Facilities

Commissioners need to provide any requests for improvements to all facilities so we can prioritize by noon Wednesday September 12.

Photos-

- Caren Hardesty and Julia Howes will work with TSS on photos for Fall for any commissioner. Commissioners need to reach out to Caren or Julia if they want to use TSS. Melanie Arpayo is another option. Here is the link for commissioners who may want to use.
<https://hello.dubsado.com/public/form/view/5b7ddaf75b37351ce5d6d23a>

Sports Updates on Website-

Tennis and Boys Lax send season info to Gerald. Send pictures and video to Gerald. Send info to Joanne for social media.

Social Media-

JoAnne Musgrove to provide clarity for social media and answers for why facebook for the club has two different pages and do we need both.

GOTOMEETING –

We will follow up with GOTOMEETING.

Grass cutting and Future contracts-

We will be working with Brion Burke, Paul Atwood and Jeff Schrumm to spell out what is needed at each

facility in respect to grass cutting and get contracts in writing. ACTION ITEM- Present contracts form each facility to the Board so they know what is expected.

ACTION ITEMS COMPLETED

1. **Expense-** \$23,000 Reclassification for previous year to update budgets with Brian.
2. **BSN – Account Info** to be provided to commissioners to purchase equipment.
3. **Budgets-** Treasurer will work with Commissioners to reconcile their budgets with actuals each month.
4. **Unpaid Registrations in SI Play-** Commissioners and Treasurer will follow up on all unpaid registrations.
5. **Waiver and Other Forms-** Commissioners Forms emailed out for board waivers, coaches waivers, volunteer waiver.
6. **Invoices-** Executive officers will follow up on all previous invoices with commissioners.
7. **Associate Commissioners-** Commissioners will continue to work to have someone help with duties as commissioner so there are people to help in case of transition.
8. **SCYASPORTS EMAIL-** Commissioners use these for all communications. We will be replying to the official emails from now on for communications.
9. **Facilities-** Installed 2 new Shelving units for Tracey's inside basketball room. Removed cabinets and fridge inside Tracey's Storage basketball room. Shed at Carrie Weedon has been removed. Shady Side building has been cleaned out. Trash outside of shady side has been taken to dump.
10. **Code of Conduct Forms Signed by all Board members.**
11. **Grants-** Contracts for field maintenance and info on maintenance grants. 20k is in the Bank.
12. **Code red, orange, commissioners contacting the county.** We will notify commissioners for field closures due to heat and post to social media by 3:00pm in case of field closures due to weather and heat.
13. **Field Hockey Games-** Follow up with Georgette at the county for games at Southern. The county views south river and Annapolis as south county and also understand how few games have been scheduled on the turf at Southern the past few years.
14. **Spring Turf Time-** Follow up with Tommy Painter for turf time in Spring. Tuesday Thursday for Boys Lax. Monday and Wednesday Night for girls lax.
15. **Protocol for indoor practices-** NO CLEATS HELMETS OR PADS, NO KNOCKING ON DOORS PRIOR TO 6:15. After Care is in the school until 6:15pm so we need to wait outside until 6:15. General understanding to leave the facility better than we found it. Door monitor to open and close door. DOORS CAN'T BE PROPPED OPEN.
16. **Field Cancellations / Closures-** Notify executive officers if you are going to be cancelling field use. This pertains to turf so that we can notify the county and not be charged for the turf.
17. **Galesville Grass-** Field Hockey needs grass cut smaller at Galesville. Becca and Heather followed up with Brion.
18. **June Minutes-** Minutes were provided by Drew Beall from June Board Meeting.

Votes

1. **\$180 a year for remote scanner for check deposits.**
 - a. Motion- Caren Hardesty, 2nd- Sean Finnelle. Yes- All No-0
2. **Vote for Lights on Field- 1 on Tracey's and 1 on Lothian for 2 months. Up to \$4000**
 - a. Motion- Chris Knapp, 2nd – Arvak Marshall Yes- All No-0
3. **Deale Elementary Shed- 12x24- Proposal for new 12x24 shed to replace the current 15x15 Shed and 2-8x20 foot sea containers for Clinic Soccer and baseball- Not to exceed \$6500 for shed, prep and delivery.**
 - a. Motion- Caren Hardesty, 2nd – Arvak Marshall Yes- All No-0
4. **Southern Middle Shed- 12x24- Proposal for new 12x24 shed to replace the current 12x12 Concession Stand and 40 foot and sea container for Boys Lacrosse and Football- Not to exceed \$6800 for shed, prep and delivery.**
 - a. Motion- Caren Hardesty, 2nd – Arvak Marshall Yes- All No-0
5. **Carrie Weedon Shed- Put a new shed with dimensions 10x20. Existing Shed was 12x22. Need to work with Galesville Community for design color specs. Not to exceed \$5500 for shed, prep and delivery.**
 - a. Motion- Caren Hardesty, 2nd – Arvak Marshall Yes- All No-0
6. **NSF shelves in Concessions- \$150**
 - a. Motion- Arvak Marshall, 2nd Janna Manifold Yes- All No- 0
7. **Gym time at Riva Trace for basketball. \$70 hour- 4 hours a week from November 1st- February 28th.**
 - a. Motion- Sean Finnelle, 2nd Janna Manifold Yes- All No- 0
8. **Marina Painter Contracts for taxes. \$850**
 - a. Motion- Sean Finnelle, 2nd – Janna Manifold Yes- All No-0
9. **Bridget Holt for new concessions chair**
 - a. Motion- Scott Crandell, 2nd- Tommy Painter Yes- All No-0
10. **Myeisha Wallace to be new Clinic Basketball Commissioners**
 - a. Motion- Caren Hardesty, 2nd Janna Manifold Yes- All No-0
11. **Motion to purchase tickets for any board member to attend the southern high school bull roast fundraiser for \$35 each ticket.**
 - a. Motion- Chris Knapp, 2nd – Janna Manifold Yes- All No- 0
12. **Thank You to Park and Recs (3-\$25 thank you cards) Victor, Sue, Mandy**
 - a. Motion- Chris Knapp, 2nd – Tommy Painter Yes- All No- 0
13. **Clinic Soccer- Photographer for September 22nd. \$175 for 1 hour, \$75 for additional hour.**

Next Meeting Date: October 8th 7:00pm at Cedar Grove United Methodist Church.

Meeting Adjourned: 9:07pm