

COACH'S CHECKLIST

- ✓ Contact Players Immediately after the drafts.
 - Roster will be emailed.
- ✓ Make sure your background check has been completed.
- ✓ Within one week of receiving your team:
 - Pick up equipment (helmets, catchers gear, game balls and scorebooks)
 - **Saturday, March 16th at Draper Park from 9-11a**
(No exceptions – if you can't make it, send someone else)
 - Meet with the team and parents
 - Find an Assistant Coach
 - Find a Team Manager
 - Find a Score Keeper
 - Connect with your League Commissioner – they will schedule practice dates/times.
- ✓ Review Bylaws and Rules.
- ✓ Review Concussion Information / Take Free Training from CDC
- ✓ Uniforms:
 - **IMPORTANT!!!!** You must fill out the Jersey Form and return to Paul England by **Sunday, March 17th**. Email to paul.England@sevalley.com.
 - Players will be issued standard uniform (pants, socks, belt, jersey, hat and practice t-shirt). Jerseys will come with name and number on the back, based on turned-in Uniform Form.
 - Coaches will receive: 2 hats (one for the coach one for the assistant coach).
- ✓ During the season:
 - Team Pictures: **Tuesday, April 16th and Wednesday, April 17th**.
 - Home Team is responsible for reporting scores.
 - Instructions can be found at <http://sevalley.com/Site/Coaching>.
 - Prepping the field (if at Bear Park).
- ✓ After the season:
 - Return equipment on: **Saturday, June 8th at Galena Park 9:30a.**
 - Pick up awards on: **Saturday, June 8th at Galena Park 9:30a.**
- ✓ Always demonstrate appropriate language towards everyone particularly the boys and umpires.
- ✓ For questions or concerns, please contact the relevant Board member. A list of Board members can be found at <http://sevalley.com/Site/About-Us/Board-of-Directors>.

FYI: Code for sheds is _____.

