COACH'S CHECKLIST

- ✓ Contact Players Immediately after the drafts.
  - Roster will be emailed.
- ✓ Make sure your background check has been completed.
- ✓ Within one week of receiving your team:
  - Pick up equipment (helmets, catchers gear, game balls and scorebooks)
    - **Saturday, March 14th at Draper Park Small Pavilion (SE) from 9-11a** (No exceptions – if you can't make it, send someone else)
  - Meet with the team and parents
  - Find an Assistant Coach
  - Find a Team Manager
  - Find a Score Keeper
  - Connect with your League Commissioner – they will schedule practice dates/times.
- ✓ Review Bylaws and Rules.
- ✓ Review Concussion Information / Take Free Training from CDC
- ✓ Uniforms:
  - **IMPORTANT!!!!** You must fill out the Jersey Form and return to Paul England by **Sunday, March 15th.** Email to paul.england@sevalley.com.
  - Players will be issued standard uniform (pants, socks, belt, jersey, hat and practice t-shirt). Jerseys will come with name and number on the back, based on turned-in Uniform Form.
  - Coaches will receive: 2 hats (one for the coach one for the assistant coach).
- ✓ During the season:
  - Team Pictures: **TBD**.
  - Home Team is responsible for reporting scores.
    - Instructions can be found at http://sevalley.com/Site/Coaching.
  - Prepping the field (if at Bear Park).
- ✓ After the season:
  - Return equipment on: **Saturday, June 6th at Galena Park 9:30a**.
  - Pick up awards on: **Saturday, June 6th at Galena Park 9:30a**.
- ✓ Always demonstrate appropriate language towards everyone particularly the boys and umpires.
- ✓ For questions or concerns, please contact the relevant Board member. A list of Board members can be found at http://sevalley.com/Site/About-Us/Board-of-Directors.

FYI: Code for sheds is _____.