

HOW TO ENTER SCORES

Coaches are automatically given scorekeeping administrator rights. If you have a team Manager that will be entering scores, please provide his or her name to info@sevalley.com so we can assign rights.

Anyone with scorekeeping admin rights will:

1. On the left-hand side of your SI Play Team Website, click **Results**.
 - To find your Team Website:
 1. www.sevalley.com/Division-Teams
 2. Use the Drop Down to select your Division. (Default is All Divisions.)
 3. Select your Team
2. Find the event you are scoring and click **Add Score** or **Update Score**.
3. Enter the score of the game.
4. In order to publish a Game Summary, you must check the box next to **Published** - otherwise, it will remain a draft.
5. There are two ways to account for pitch count reporting:
 - Select **Include Game Summary** and enter the Pitchers and their counts in the body. This allows you to track yours and the opponents pitchers.
 - After completing step 6 below, select **Add Statistics**. This will allow you to enter both batting and pitching stats for your team.
6. Once complete, select **Save**.

While it is the winning team's responsibility to enter the game score, each team will need to keep track of their own pitching statistics. Simply follow steps 1, 2, 5 and 6 above.

